



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Dept of Marine Resources/ Bureau of Marine Science/ Ecology and the Environment	
Department Contract Administrator or Grant Coordinator:		Casey Yanos / Amanda Webb	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 67,956.25	Advantage CT / RQS #:	13A 20230508000000001364
CONTRACT	Proposed Start Date:	5/3/2023	Proposed End Date: 12/31/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Sea-Bird Electronics Bellevue, WA 98005	
Brief Description of Goods/Services/Grant:		Purchase of a second SeaBird CTD for collecting environmental parameters during research projects in the offshore wind research area.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1.	Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
	<p>The SeaBird CTD is needed to collect data on environmental conditions in the water column during various research projects that are being planned for Maine's offshore research array. This CTD will allow DMR to collect data on water temperature, salinity, pH, chlorophyll A, turbidity, and water samples while out in the research array to evaluate changes in water column conditions throughout each research project. This will then allow us to evaluate impacts of the development of the floating wind turbines on the water column in the area surrounding the wind array. Having the environmental data will also allow researchers to combine the environmental data with marine resource data collected in the area to evaluate if any changes in the environmental conditions are causing any variability seen in the data collected on marine resources in the area. The ability to collect water samples is needed to evaluate nutrient concentrations in the water to understand changes to stratification from development and turbine operation.</p> <p>The project this product supports is a new priority from the legislature and governor's office, and we will not be able to answer the questions being asked without this product.</p>
2.	Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.
	<p>This provider is experienced in providing these types of products, and other DMR programs use SeaBird products during their surveys. These are trusted products that DMR staff can trust to work in the field. Since we already work with them, staff already have knowledge of how to operate these. We already have a relationship with the company where they can easily help us troubleshoot any issues, or service this product quickly, if needed.</p>
3.	Explain how the negotiated costs or rates are fair and reasonable, or how the funding was allocated to grantee.
	<p>The cost is a discounted rate since we are a government agency.</p>
4.	Describe the plan for future competition for the goods or services.
	<p>If more companies become reliable and provide this type of equipment, we will look into future competition.</p>

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Patrick Keliher, Commissioner	Date:	5/8/23
Signature of DAFS Procurement Official:			
Typed Name:	Justin Franzose	Date:	5/11/2023