



**DIVISION OF PROCUREMENT SERVICES**

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		DHHS/OBH/Angie Newhouse & Patrick Bouchard (PM)/ Christie Goodman (PA)	
Department Contract Administrator or Grant Coordinator:		Althea Harris / Brianne Carrero	
(If applicable) Department Reference #:		See Attached List	
Amount: (Contract/Amendment/Grant)	Amend: \$280,831.57 Revised: \$3,431,530.18	Advantage CT / RQS #:	CTMV 10A 20220503000000000007
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	7/1/2022 / 1/1/2023
	Previous End Date:	New End Date:	6/30/2023 / N/A
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		See Attached List	
Brief Description of Goods/Services/Grant:		Section 17 Services: Assertive Community Treatment, Community Integration, Daily Living Support Skills, and/or Community Rehabilitation Services	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

***The purpose of this Amendment is to add funding to offset the MaineCare rate increase.***

OBH is responsible for services to individuals with serious and persistent mental illness within the State of Maine. Central to the Bates Consent Decree is the provision of community integration services for consumers with SPMI to have an individualized support plan in order to, link, coordinate, and advocate for community-based services. Paragraph 49 of the AMHI Consent Decree entitles individuals "to receive an individualized support plan..., which is coordinated and monitored by a community support worker" (community integration worker that provides community integration services). "The Commissioner..., shall establish..., with private agencies community support services which..., are accessible geographically" paragraph 32 states..., "Non-Class Members shall not be deprived services solely upon the basis they are not members of the plaintiff's class"

MaineCare provides this service for its members. OBH is responsible under the Decree to provide this service to non-MaineCare individuals. According, to the Court Master's findings of October 29, 2008 "Accordingly, pursuant to paragraph 295 of the Settlement Agreement, I recommend that the Department reinstate service eligibility in accordance with their plan of October 13, 2006 and resume state funding, seeking any necessary appropriations to provide mental health services included in the State's Medicaid Plan (i.e. Community Integration, ACT, Daily Living Support, Skills Development Services, outpatient services, Medication Management and Residential Treatment) for all persons who are clinically eligible, even though they may be financially ineligible for MaineCare."

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

DHHS, Office of Behavioral Health Services (OBH) has determined that these providers are willing and qualified providers who are licensed with the Division of Licensing and Regulatory Services and have a contract with OBH. OBH allocates State General Funds and Federal Block Grant dollars on a Fee for Service basis at the MaineCare rate for clinically eligible consumers who do not have MaineCare. SAMHS is responsible under the Consent Decree to provide these services to non-MaineCare individuals.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Rates are standardized consistent with the MaineCare rate and established by rate setting.

4. Describe the plan for future competition for the goods or services.

The Department does not intent to RFP these services because these services are all MaineCare services provided by willing and qualified providers.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)


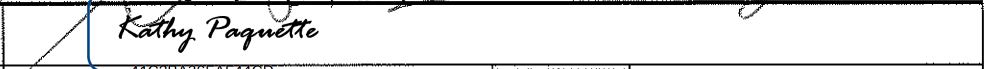
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	3-May-23
Signature of DAFS Procurement Official:			
Typed Name:	Kathy Paquette	Date:	5/10/2023

Agreement Number	Vendor Customer Code	Service	Group Service	FY23 Rate	Unit of Measure	Projected Monthly Units	Months	Authorized
MH2-23-804	Alternative Services - Northeast Inc.	Community Integration	Section 17	\$ 24.74	15 minutes	183	12	298
MH2-23-809	Area IV Mental Health Services Coalition	Community Integration	Section 17	\$ 24.74	15 minutes	244	12	321
MH3-23-215	Aroostook Mental Health Services, Inc.	Community Integration	Section 17	\$ 24.74	15 minutes	246	12	408
MH2-23-518	Ascentria Community Services	Community Integration	Section 17	\$ 24.74	15 minutes	152	12	191
MH2-23-340	Break of Day, Inc. - Mental Health Group	Community Integration	Section 17	\$ 24.74	15 minutes	61	12	111
MH1-23-807	Catholic Charities Maine	Community Integration	Section 17	\$ 24.74	15 minutes	220	12	288
MH3-23-834	Community Care	Community Integration	Section 17	\$ 24.74	15 minutes	146	12	184
MH3-23-812	Community Health & Counseling Services	Assertive Community Treatment	Section 17	\$ 494.06	Per Week	163	12	176
MH3-23-812	Community Health & Counseling Services	Community Integration	Section 17	\$ 24.74	15 minutes	153	12	214
MH2-23-600	Cornerstone Behavioral Healthcare, LLC	Community Integration	Section 17	\$ 24.74	15 minutes	127	12	251
MH1-23-1029	Day One	Community Integration	Section 17	\$ 24.74	15 minutes	45	12	49
MH2-23-814	Employment Specialists of Maine, Inc	Community Integration	Section 17	\$ 24.74	15 minutes	70	12	125
MH2-23-814	Employment Specialists of Maine, Inc	Daily Living Support Services	Section 17	\$ 17.76	15 minutes	179	12	343

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MH3-23-826	Fellowship Health Resources	Community Rehabilitation Services	Section 17	\$ 114.68	15 minutes	121	12	153
MH2-23-816	Graham Behavioral Services, Inc.	Daily Living Support Services	Section 17	\$ 17.76	15 minutes	239	12	355
MH2-23-604	Health Affiliates Maine	Community Integration	Section 17	\$ 24.74	15 minutes	794	12	863
MH2-23-806	JMPB, Inc.	Community Integration	Section 17	\$ 24.74	15 minutes	332	12	410
MH2-23-806	JMPB, Inc.	Daily Living Support Services	Section 17	\$ 17.76	15 minutes	591	12	675
MH2-23-819	Kennebec Behavioral Health dba Kennebec Valley Mental Health Center	Community Rehabilitation Services	Section 17	\$ 114.68	Per Diem	62	12	75
MH2-23-819	Kennebec Behavioral Health dba Kennebec Valley Mental Health Center	Community Integration	Section 17	\$ 24.74	15 minutes	539	12	695
MH2-23-830	Lifeline for ME, LLC	Community Integration	Section 17	\$ 24.74	15 minutes	29	12	31
MH2-23-951	Maine Behavioral Health Organization	Community Integration	Section 17	\$ 24.74	15 minutes	76	12	88
MH1-23-935	Maine Vocational & Rehabilitation Associates, Inc.	Community Integration	Section 17	\$ 24.74	15 minutes	90	12	114
MH1-23-935	Maine Vocational & Rehabilitation Associates, Inc.	Daily Living Support Services	Section 17	\$ 17.76	15 minutes	225	12	245
MH2-23-840	MaineGeneral Community Care	Assertive Community Treatment	Section 17	\$ 494.06	Per Week	274	12	365
MH1-23-7105	MH dba MBH	Community Integration	Section 17	\$ 24.74	15 minutes	444	12	574

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MH1-23-7105	MH dba MBH	Community Rehabilitation Services	Section 17	\$ 114.68	Per Diem	36	12	39
MH1-23-7105	MH dba MBH	Assertive Community Treatment	Section 17	\$ 494.06	Per Week	670	12	830
MH3-23-823	Northeast Occupational Exchange, Inc.	Community Integration	Section 17	\$ 24.74	15 minutes	100	12	126
MH3-23-824	OHI	Community Integration	Section 17	\$ 24.74	15 minutes	28	12	41
MH2-23-2009	Rumford Group Home, Inc.	Community Integration	Section 17	\$ 24.74	15 minutes	12	12	13
MH1-23-825	Shalom House, Inc.	Community Rehabilitation Services	Section 17	\$ 114.68	Per Diem	32	12	99
MH1-23-838	Spurwink Services, Inc.	Assertive Community Treatment	Section 17	\$ 494.06	Per Week	246	12	273
MH3-23-827	Sunrise Opportunities	Community Integration	Section 17	\$ 24.74	15 minutes	15	12	34
MH2-23-406	Sweetser	Community Integration	Section 17	\$ 24.74	15 minutes	673	12	723
MH2-23-406	Sweetser	Assertive Community Treatment	Section 17	\$ 494.06	Per Week	23	12	39
MH2-23-829	Tri-County Mental Health Services	Assertive Community Treatment	Section 17	\$ 494.06	Per Week	254	12	313
MH2-23-5002	Western Maine Behavioral Health	Community Integration	Section 17	\$ 24.74	15 minutes	116	12	151
MH2-23-828	A Life's Compass	Community Integration	Section 17	\$ 24.74	15 minutes	35	12	150
MH2-23-816	Graham Behavioral Services, Inc.	Community Integration	Section 17	\$ 24.74	15 minutes	251	12	500
MH3-23-832	Life by Design	Community Integration	Section 17	\$ 24.74	15 minutes	259	12	450

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MH2-23-534	Oxford County Mental Health Services	Community Integration	Section 17	\$ 24.74	15 minutes	440	12	484
MH1-23-810	Community Choice Behavioral Health LLC	Community Integration	Section 17	\$ 24.74	15 minutes	200	12	250
MH1-23-808	Preble Street	Community Rehabilitation Services	Section 17	\$ 114.68	Per Diem	409	12	511
MH1-23-808	Preble Street	Daily Living Support Services	Section 17	\$ 17.76	15 minutes	723	12	904
MH3-23-826	Fellowship Health Resources	Community Integration Services	Section 17	\$ 24.74	15 minutes	184	12	200