



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		OFI / Fraud Investigation Recovery Unit / Thomas Roth		
Department Contract Administrator or Grant Coordinator:		Matt Galletta		
(If applicable) Department Reference #:		OFI-23-121		
Amount: (Contract/Amendment/Grant)		\$72,564.00	Advantage CT / RQS #:	RQS 10A 20230411000000001248
CONTRACT	Proposed Start Date:	5/1/2023	Proposed End Date:	4/30/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		West Publishing Corporation (Thomson Reuters) Saint Paul, MN		
Brief Description of Goods/Services/Grant:		CLEAR Pondera FraudCaster Subscription		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Pondera FraudCaster product incorporates eligibility data along with EBT purchase transaction and other data sources to analytically predict fraudulent behavior by benefit recipients. This allows Fraud Investigators to focus their efforts in the most efficient manner possible. The CLEAR product is integrated within the FraudCaster product and provides the necessary data in identifying and locating persons, assets, addresses, phone numbers and other crucial data to aid in investigations. This quote is for CLEAR licenses.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The vendor for FraudCaster was previously selected as sole source through a grant award that has since expired. The CLEAR product is owned by Thompson/Reuters who own FraudCaster, and the CLEAR product is integrated within the FraudCaster product. This contracts give us access to the CLEAR product.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost for the product reflects only a small market increase over the previous two-year contract, funded through the grant.

4. Describe the plan for future competition for the goods or services.

The Department does not plan on competitively procuring these services.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)



Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Ben Munn	Date:	4/25/23
Signature of DAFS Procurement Official:			
Typed Name:	Nancy Tan Deputy Director of IT Procurement	Date:	5/8/2023