

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.


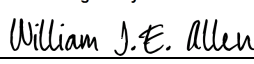
PART I: OVERVIEW			
Department Office/Division/Program:		Public Safety-Maine State Police K9 Unit	
Department Contract Administrator or Grant Coordinator:		Lt. David Tripp Amy Gower	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 12,000	Advantage CT / RQS #:	RQS-16A-20230420*1286
CONTRACT	Proposed Start Date:	4/12/2023	Proposed End Date: N/A
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		PSD-K9 P.O. Box 152 Oxford, Florida 34484	
Brief Description of Goods/Services/Grant:		Law Enforcement K9'S	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	Bought 1 K9 to add to the K9 Unit, 1 K9 for new handler.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	Police K9's is a unique commodity. When a high quality K9 is located we must make the purchase immediately after inspection before losing out to other law enforcement agencies on the same search across the country. This vendor had the K9(s) with the required breeding, age and the K9(s) demonstrated the performance required.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The price of each K9 is consistent with past purchases from this breeder and other breeders for similar quality K9's when they are available.
4. Describe the plan for future competition for the goods or services.	We will continue to research and build working relationships with K9 vendors/kennels from around the country and establish open communication as to when K9's are available.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):		Michael Sauschuck (Apr 20, 2023 09:13 EDT)	
Typed Name:	Michael J. Sauschuck	Date:	Apr 20, 2023
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	william J.E. Allen	Date:	5/8/2023






Procurement Justification Form (PJF) PSD-K9

Final Audit Report

2023-04-20

Created:	2023-04-20
By:	Amy Gower (amy.gower@maine.gov)
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-  Document created by Amy Gower (amy.gower@maine.gov)
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