



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

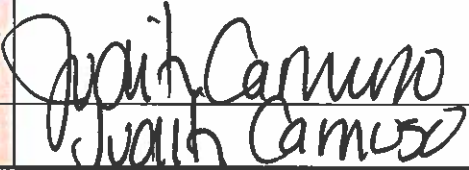
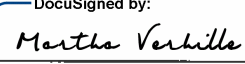
PART I: OVERVIEW			
Department Office/Division/Program:		MDIFW – Wildlife Management	
Department Contract Administrator or Grant Coordinator:		Bethany Atkins	
(If applicable) Department Reference #:		Acquisition of 3 Brown LLC property in Scarborough, ME	
Amount: (Contract/Amendment/Grant)	\$ 300,000.00	Advantage CT / RQS #:	20230403000000002523
CONTRACT	Proposed Start Date:	4/1/2023	Proposed End Date: 12/31/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Brenda Buchanan, CurrierBuchanan; Portland, ME	
Brief Description of Goods/Services/Grant:		Purchase of 3 Brown LLC property on Royal Ridge Road, Scarborough, ME.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	The purchase of this land will add to the Department's Scarborough Marsh Wildlife Management Area and serve as an valuable upland buffer to the vulnerable marsh habitats here.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. 3 Browns LLC is the sole owner of the parcel.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The price for the 3 Brown LLC will be substantiated by an appraisal meeting USFLA standards. The purchase price will not exceed the appraised value.
4. Describe the plan for future competition for the goods or services.	NA. This contract is specific to acquisition of a single piece of property that addresses specific Department priorities. MDIFW maintains a policy of purchasing land at or below appraised value.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			Date:
Typed Name:	Judith Camuso	Date:	4/4/23
Signature of DAFS Procurement Official:	DocuSigned by: 		Date:
Typed Name:	891CE7A1493D45B... Martha Verhille	Date:	5/2/2023