

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Division of Juvenile Services		
Department Contract Administrator or Grant Coordinator:		Sonja Morse		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 713,472.00	Advantage CT / RQS #:	CT 03A 2021050500000003065
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	July 1 st , 2021	Effective Date:	May 1 st , 2022
	Previous End Date:	June 30 th , 2021	New End Date:	Sep. 30 th , 2023
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		The Opportunity Alliance 50 Lydia Lane, South Portland, Maine 04106		
Brief Description of Goods/Services/Grant:		Hi-Fidelity Wraparound Services & Federal Fund Case Management		

PART II: JUSTIFICATION FOR VENDOR SELECTION				
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)				
	A. Competitive Process		G. Grant	
X	B. Amendment		H. State Statute/Agency Directed	
X	C. Single Source/Unique Vendor	X	I. Federal Agency Directed	
	D. Proprietary/Copyright/Patents		J. Willing and Qualified	
	E. Emergency		K. Client Choice	
	F. University Cooperative Project		L. Other Authorization	

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
The MDOC received funding from the Office Juvenile Justice and Delinquency Prevention (OJJDP) to provide programs and services to youth reentering the community following secure confinement. The MDOC is in need of a provider that can provide a case manager and fiscal administration to flexible funding associated with housing needs. These services are needed prior to the close of the federal award on 9/30/2022. These services are critical for delivering housing supports for youth. The Department has critical needs in each region and for youth coming out of Long Creek, to receive wraparound

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PART III: SUPPLEMENTAL INFORMATION

facilitation, individual planning funds (direct and indirect supports), and continue case management supervision. These services are critical for delivering positive youth outcomes and decreasing recidivism rates statewide.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Opportunity Alliance is located in the southern part of the state near Long Creek Youth Development Center and is the only provider in that area that has a history of administering flexible funding for the department for justice involved youth in need. The provider has a vacant case management position that is able to be filled for the purposes of this grant. The provider has existing [policies, procedures, and practices in place in order to staff the case management position and administer the flexible funding prior to the end of the grant period. Opportunity Alliance is one of two capable providers who offer this service. The other, Wings, is located in the northern part of the state (Region 3) and not capable of serving youth in Region 1 and parts of Region 2. Opportunity Alliance is uniquely qualified to provide these services given their experience with DOC and executing the services, as well as their geographic location related to the departments specific need. The provider is uniquely positioned to administered Flex Fund Dollars through the Regional Community Care Teams, which reviews youth reentering the community from secure confinement, due to policies and procedures already in place and mechanisms to administer flex fund dollars.

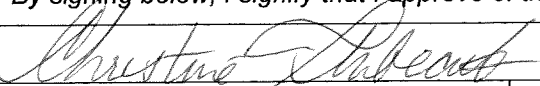
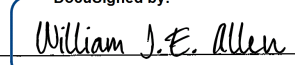
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The requested value is to provide an additional full-time case manager for Hi-Fidelity wraparound for FY2022 for \$90,000, then to sustain this for FY2023 for a total state request of \$330,000.00. The requested value is based on the current unspent funds for the OJJDP grant, which is 195,972.00. To cover the state services for the length of the federal grant an amount of \$82,500.00 will be provided for FY24 for the months of July, August, and September 2023. The fund will pay for administrative overhead to administer the flexible funding and payroll of the case manager provide hourly rate to case manager mileage, and flex funding. The rates above were negotiated with the provider and the departments deems them fair and reasonable. The \$15,000 will be flexible funding for Regional Care teams to serve Juvenile Regions 1 and 2.

4. Describe the plan for future competition for the goods or services.

Due to the time need and grant end date, the department does not plan to execute an RFP for the federal funding, but the Maine DOC will reevaluate the provider landscape before each fiscal year begins and, in the event one or more additional providers are available, DOC will then open up a competitive bidding process. For state dollars, if a provider emerges for juvenile region one and two that provide hi-fidelity wraparound services then a bid will be needed.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	Christine Thibeault	Date:	5/21/2022
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	2D5B6E39F57E44A... William J.E. Allen	Date:	5/24/2022

NOI 0520220485 05/24/2022 -05/30/2022