

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OCFS	
Department Contract Administrator or Grant Coordinator:		Chris Moiles / Jennifer Levesque	
(If applicable) Department Reference #:		OVP-22-2010A	
Amount: (Contract/Amendment/Grant)	Amend: \$610,496.00 Revised: \$19,721,475.00	Advantage CT / RQS #:	CT 10A 20210903000000000581
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	4/1/2022
	Previous End Date:	New End Date:	No change
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Maine Coalition to End Domestic Violence (MCEDV) Augusta, Maine	
Brief Description of Goods/Services/Grant:		Domestic Violence Coalition	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Agreement is to provide education, support, and technical assistance to domestic violence service providers and providers of direct services in the State to establish and maintain shelter and supportive services for victims of domestic violence and their dependents. It also supports the development of policies, procedures, and protocols to enhance domestic violence intervention and prevention in the State.

The purpose of this amendment is to change the language in the Rider A and the Payment and Funding Rider to include the VOCA Match waiver per the VOCA Match Fix Law. This amendment also provides additional funds from FVPSA to mitigate the impact that the Covid-19 pandemic has had upon survivors of domestic violence.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

MCEDV plays an important role in helping programs develop and continue culturally competent practices consistent with Family Violence Prevention and Services (FVPSA) guidance, including the promotion of trauma-informed services that help facilitate the social and emotional well-being of both Victims and their children. MCEDV has many years of oversight and management of domestic violence emergency shelters statewide, and of providing advocacy and other assistance to Victims.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs for these services are comparable to costs allocated to providers of similar services within the State and New England.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to seek competitive bids for this service as MCEDV is the State's only domestic violence coalition. The Department is in the process of conducting a victim services needs assessment and the outcome will inform the strategic funding plan for the violence prevention services procured by the Department for a 10/1/2023 contract start date.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

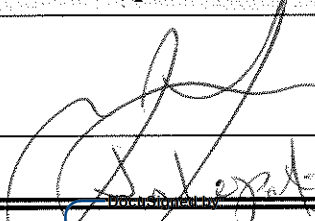

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	4-May-22
Signature of DAFS Procurement Official:	 41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	5/18/2022