

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		DACF/Maine Forest Service/Forest Protection Division	
Department Contract Administrator or Grant Coordinator:		Jennifer Wright	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$2,800,000	Advantage CT / RQS #:	CT 01A 20220503-2716
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	05/03/2022	Proposed End Date: 12/30/2022
Vendor/Provider/Grantee Name, City, State:		Summit Helicopters P.O Box 909 Salem, VA 24153	
Brief Description of Goods/Services/Grant:		Bell 407 Helicopter Purchase.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

The Forest Protection Division has been authorized and funded to upgrade their aviation fleet, to include the purchase of two, used Bell 407 helicopters for use in wildland fire fighting. The Division is interested in purchasing a 2008 Bell 407 currently located in Salem VA. We will not be using an Escrow Broker for this sale, but dealing directly with Summit Helicopter.

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

There are currently only a few used Bell 407s on the market in North America. There is only one that meets our needs for age, flight time, serial number, and condition and it is located in VA. The helicopter market is very tight right now and we have missed other opportunities to purchase qualified helicopters.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have budgeted \$2.8 million to purchase each helicopter. While we attempted to purchase others earlier in the year for less money, we missed those opportunities due to time, location, or other buyers who were faster getting to them. This helicopter is recently on the market for the budgeted \$2.8 million.

4. Describe the plan for future competition for the goods or services.

We are limited to what aircraft are on the market at the time and it is not possible to go out to bid for a used helicopter. Currently with so few helicopters available, we are fortunate to find a Bell 407 that meets our needs within our budgeted price. Possibly in the future, there will be more used helicopters of this type available.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Amanda E. Beal</i>		
Printed Name:	<small>20AF3A2882BB4AA...</small> Amanda E. Beal	Date:	5/11/2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Jaime Schorr</i>		
Printed Name:	<small>6D6437754DD0459...</small> Jaime Schorr	Date:	5/17/2022