

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DAFS/Bureau of General Services	
Department Contract Administrator or Grant Coordinator:		William Longfellow	
(If applicable) Department Reference #:		PFAS Testing	
Amount: (Contract/Amendment/Grant)	\$100,000.00	Advantage CT / RQS #:	18F 20180619*4018
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Sevee Maher Engineers, Inc., Cumberland, ME	
Brief Description of Goods/Services/Grant:		Professional Engineering Support, State-owned Dolby Landfill, East Millinocket, ME	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
x	B. Amendment #8		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Additional dollars to conduct PFAS testing in addition to continued Engineering/Operations & Maintenance support for State-owned Dolby Landfill, East Millinocket, ME, pursuant to RFP Award#201803035

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Contract awarded pursuant to competitive bid – RFP 201803035

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Competitive bidding award

4. Describe the plan for future competition for the goods or services.

Current contract award RFP effective 2018-2025

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

 5.9.22

Printed Name:

Elaine Clark

Date:

**Signature of DAFS
Procurement Official:**

Printed Name:

Date: