

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Marine Resources		
Department Contract Administrator or Grant Coordinator:	Michael Erwin		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 23,188.00	Advantage CT / RQS #:	13A 20210517000000003277
CONTRACT	Proposed Start Date:	6/1/2021	Proposed End Date: 9/1/2021
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Maine Boiler Inc dba MB Mechanical Contractors Inc, Scarborough, ME		
Brief Description of Goods/Services/Grant:	Emergency boiler replacement		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
x	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

Due to the age of boiler in one of our main building , and the lack of available parts because of age of system an Emergency / repair / replacement needs to be done to provide heat and hot water, if this repair/ install is not done this will jeopardize the rest of the heating system, the piping in building and And the overall use of building.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

MD MECHANICAL has an extensive background on working on heating systems of this age and type and have done other major projects on site at DMR. They meet all requirements needed to do this install /repair..

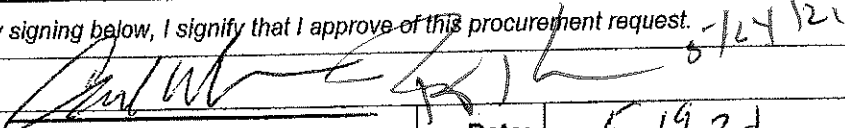

3. Explain how the negotiated costs or rates are fair and reasonable, or how the funding was allocated to grantee.

The cost of project was based on fair market pricing at this time.

4. Describe the plan for future competition for the goods or services.

DMR will continue to look for qualified contractors to do these kind of specialty jobs and who have experience in this type of work.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request. 5/24/21		
			
Printed Name:	Carl J. Wilson, Director	Date:	5.19.21
Signature of DAFS Procurement Official:	Maine Department of Marine Resources Bureau of Marine Science DocuSigned by:		
			
Printed Name:	Debbie Jacques	Date:	5/24/2021