

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/ OBH/ Danielle Dill/Cameron Bailey		
Department Contract Administrator or Grant Coordinator:		Shawn Belanger Ryan Roberts		
(If applicable) Department Reference #:		See attached list		
Amount: (Contract/Amendment/Grant)	\$945,000.00	Advantage CT / RQS #:	See attached list	
CONTRACT	Proposed Start Date:	01/01/2021	Proposed End Date:	06/30/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		See attached list		
Brief Description of Goods/Services/Grant:		Workforce recruitment and retainment		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this agreement is to assist and strengthen the Medication Management Programs. In doing so, the Department is establishing workforce retainment contracts to support existing Medication Management programs. These contracts shall support a program's new or existing efforts for workforce recruitment and retainment, and programmatic expansion.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Vendors were selected through any current willing and qualified medication management providers. Proposals were solicited to these vendors with an opportunity to be reviewed, selected and participate.

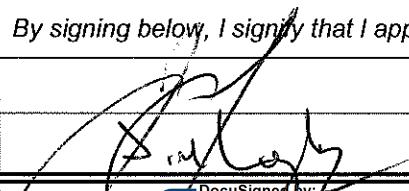
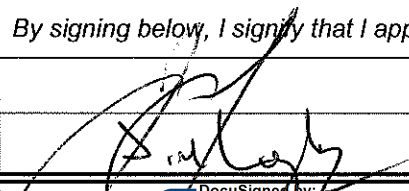
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Costs were negotiated based on client census data as well as current medication management service utilization.

4. Describe the plan for future competition for the goods or services.

The Department does not plan to continue these services past the end date.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	5-May-21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>2A644AF5681F482...</small> David Morris	Date:	5/20/2021

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Service Group: Workforce Retainment

Service Group Total: \$945,000.00

No. of Vendors: 7

Vendor	Agreement Number	CT	Start Date	Original End Date	Total Agreement Amount
Crisis & Counseling	MH2-21-6012	CT-10A-20201130*1635	1/1/2021	6/30/2021	\$60,000.00
Day One	MH1-21-4040	CT-10A-20201130*1640	1/1/2021	6/30/2021	\$30,000.00
Kennebec Behavioral Health dba Kennebec Valley Mental Health Center	MH2-21-7102	CT-10A-20201130*1636	1/1/2021	6/30/2021	\$375,000.00
MaineHealth dba Maine Behavioral Healthcare	MH1-21-7104	CT-10A-20201130*1638	1/1/2021	6/30/2021	\$250,000.00
Spurwink Services	MH1-21-4004	CT-10A-20201120*1595	1/1/2021	6/30/2021	\$85,000.00
Sweetser	MH2-21-4172	CT-10A-20201130*1641	1/1/2021	6/30/2021	\$85,000.00
Aroostook Mental Health Services	MH3-21-8361	CT-10A-20210430*3008	1/1/2021	6/30/2021	\$60,000.00
TOTAL					\$945,000.00