

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Dept of Public Safety		
Department Contract Administrator or Grant Coordinator:		Mjr Brian Scott Jaye Parker		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 20,000 (amendment amount)	Advantage CT / RQS #:	CTMV-16A-20200423*0005 <i>20200514*</i> (38)
CONTRACT	Proposed Start Date:	4/23/2020	Proposed End Date:	4/22/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		multiple		
Brief Description of Goods/Services/Grant:		Fitness for Return to Duty and post -conditional psychological evaluations		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
A.	Competitive Process		G. Grant
x	B. Amendment		H. State Statute/Agency Directed
C.	Single Source/Unique Vendor		I. Federal Agency Directed
D.	Proprietary/Copyright/Patents	x	J. Willing and Qualified
E.	Emergency		K. Client Choice
F.	University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION	
Please respond to ALL of the following:	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

Provide the required psychological evaluations for Maine State Troopers candidates, as well as provide psychological evaluations for existing State Police Officers that have been involved with a critical incident and require a psychological evaluation prior to reinstatement. Psychologists must be licensed and based in Maine and offering services at a Maine address. Psychologists must have experience dealing with law enforcement applicants and in evaluating and treating first responders and/or military personnel. Amendment is adding \$20,000 to cover current invoice and invoices expected for the 2nd year of the contract.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Maine State Police is currently working with two vendors who have history treating law enforcement psychological health and evaluations. The goal is to maintain and supplement this list with additional willing and able mental health clinicians to establish a regional network of providers to provide these services statewide.
Kjeldgaard VC0000141031
Holdbrook VC0000121674

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Each vendor will provide quotes for their services and these could vary depending on location, education, and various evaluation techniques used.

4. Describe the plan for future competition for the goods or services.

We will continue to look for psychologists with this background that are based in the State of Maine to develop this network.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
Printed Name:	Kendra Coates	Date:	May 5, 2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	5/19/2021

PJF for amendment to CTMV ~~-16A-20200423-0005~~ JP

Final Audit Report

0514 - 0006






2021-05-05

Created:	2021-05-05
By:	Jaye-Ellen Parker (jaye-ellen.parker@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAtRnwdB8ZL8EUrggNG6SstxavGxyYArWM

JP

0516-0006

"PJF for amendment to CTMV -16A-20200423-0005" History

-  Document created by Jaye-Ellen Parker (jaye-ellen.parker@maine.gov)
2021-05-05 - 3:26:19 PM GMT- IP address: 74.124.132.123
-  Document emailed to Kendra Coates (kendra.coates@maine.gov) for signature
2021-05-05 - 3:27:09 PM GMT
-  Email viewed by Kendra Coates (kendra.coates@maine.gov)
2021-05-05 - 3:33:18 PM GMT- IP address: 104.47.64.254
-  Document e-signed by Kendra Coates (kendra.coates@maine.gov)
Signature Date: 2021-05-05 - 3:34:24 PM GMT - Time Source: server- IP address: 198.182.163.109
-  Agreement completed.
2021-05-05 - 3:34:24 PM GMT