

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Education/Office of Learning Systems/Assessment		
Department Contract Administrator or Grant Coordinator:	Janette Kirk		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 596,570	Advantage CT / RQS #:	20160616*4236
CONTRACT	Proposed Start Date:	7/1/2021	Proposed End Date:
AMENDMENT	Original Start Date:	7/1/2020	Effective Date:
	Previous End Date:	6/30/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	FocalPointK12, Inc 3295 River Exchange Drive, Suite 372 Norcross, GA 30092		
Brief Description of Goods/Services/Grant:	This contract will provide for the development and support of an online reporting system for statewide student assessment results across several different assessments as well as the reporting of accountability related data elements.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

This contract provides for the development and support of an inline confidential reporting system for statewide student assessment results across several different assessment as well as the reporting of accountability related data elements. This platform provides educators access to student state assessment data, enables districts to upload local assessment data while providing the availability of disaggregating data via student populations to further examine and evaluate data trends.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

FocalPoint K12 received the contract in response to RFP 201604089. This amendment is an extension of the dates for the contract to extend beyond the original term/scope of anticipated contracts under the RFP as outlined below.

The term of the anticipated contract, resulting from this RFP, is defined as follows:

Period	Start Date	End Date
Initial Period of Performance	June 1, 2016	May 31, 2017
Renewal Period #1	June 1, 2017	May 31, 2018
Renewal Period #2	June 1, 2018	May 31, 2019
Renewal Period #3	June 1, 2019	May 31, 2020
Renewal Period #4	June 2, 2020	May 31, 2021

As a result of the COVID-19 pandemic and the interruption to assessment administration and the increased supports provided to schools as a result of the pandemic, the feasibility of conducting an RFP for reporting has not been possible. Additionally, the Maine DOE is currently in the final stages of an RFP release for a data warehouse which would include public reporting and confidential reporting. Rather than engaging in an RFP for assessment reporting resulting in a solution for a limited period of time, the Maine DOE is requesting, as an interim measure, a two-year extension to the current contract. This two-year extension to the current contract would permit sufficient time for the RFP to be released, responses reviewed and for a successful bidder to be identified, and the data warehouse constructed with applicable data migration completed. At that point, the assessment data could be incorporated into the newly established Maine DOE data warehouse.



3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated costs and rates align with other vendors, align with market rates and are part of the RFP response and subsequent award of the contract.

4. Describe the plan for future competition for the goods or services.

Upon the expiration of the amended dates for the contract, the public and confidential reporting will be assumed and included within the Maine Data Warehouse or if not possible, a RFP process will be conducted.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel A. Chuhta	Date:	4/30/2021
<small>DocuSigned by:</small>			
Signature of DAFS Procurement Official:	 <small>2A644AF5681F482...</small>		
Printed Name:	David Morris	Date:	5/5/2021


Certificate Of Completion

Envelope Id: E0655C47C0F844C59416D45202DE0BF6	Status: Completed
Subject: Please DocuSign This Document	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Daniel A. Chuhta
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	Daniel.Chuhta@maine.gov
	IP Address: 64.207.219.8

Record Tracking

Status: Original 4/30/2021 12:54:54 PM	Holder: Daniel A. Chuhta Daniel.Chuhta@maine.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Carahsoft OBO Maine Department of Education	Location: DocuSign

Signer Events

Signature	Timestamp
Daniel A. Chuhta Daniel.Chuhta@maine.gov Deputy Commissioner Maine Department of Education Security Level: Email, Account Authentication (None)	Sent: 4/30/2021 12:54:55 PM Viewed: 4/30/2021 12:57:30 PM Signed: 4/30/2021 1:00:14 PM Freeform Signing
	
Signature Adoption: Uploaded Signature Image Using IP Address: 72.231.250.95	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	4/30/2021 12:54:55 PM
Certified Delivered	Security Checked	4/30/2021 12:57:30 PM
Signing Complete	Security Checked	4/30/2021 1:00:14 PM
Completed	Security Checked	4/30/2021 1:00:14 PM

Payment Events

Status

Timestamps