

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Department of Corrections as the Maine State Prison	
Department Contract Administrator or Grant Coordinator:		Robert Walden	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 6,755.13	Advantage CT / RQS #:	BPO 03A 20200227*0705
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	March 1, 2020	Effective Date:
	Previous End Date:	September 20, 2020	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Johnson Controls, Westbrook, Maine	
Brief Description of Goods/Services/Grant:		Unexpected Service Contract cost overruns to complete fire panel upgrade project.	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.



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### PART III: SUPPLEMENTAL INFORMATION

Additional labor to resolve infrastructure issues not included in the scope of work of the service contract for our Fire Panel System Upgrade Project.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The Johnson Controls Company was awarded the service contract to upgrade the prison's fire alarm panels and this additional work, not included in the contract scope of work, required their expertise in tracking down multiple ground faults in several of our buildings. JCI also had to restore a class A loop in our Close Unit housing building along with retrofitting an existing system box in our Special Management Unit.


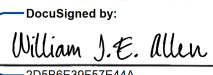
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Essentially this is an additional expense to successfully complete the service contract system upgrade so that the project could be completed and now be in full operational status.

**4. Describe the plan for future competition for the goods or services.**

The Maine State Prison plan will be to be as diligent as possible in identifying every detail of a project of this size and safety importance, but it is extremely difficult to always be able to identify all potential cost overruns as well.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Randall A. Liberty, Commissioner	<b>Date:</b>	04/22/21
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small>  <small>2D5B8E39F57E44A...</small>		
<b>Printed Name:</b>	william J.E. Allen	<b>Date:</b>	5/4/2021

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