

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Public Safety- Maine State Police -CCU	
Department Contract Administrator or Grant Coordinator:		Lt Scott Ireland Jaye Parker	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 11,170.90 (Amendment amount)	Advantage CT / RQS #:	CT-16A-20190322*2673
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	4/1/2019	Effective Date:
	Previous End Date:	3/31/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Waldo, County of DBA Sheriff's Office Belfast ME	
Brief Description of Goods/Services/Grant:		Computer Crimes Contracted Detective	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
x	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Adding \$11,170.90 in order to pay last 2 invoices. Benefit calculations were less than expected and more OT than expected was needed and approved.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Vendor selected for original contract based on qualifications of Computer Crimes analyst. Specialized position.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Paid same as Maine State Detective rate.

4. Describe the plan for future competition for the goods or services.

New contract in place for 2021-2023.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
Printed Name:	Kendra Coates	Date:	Apr 20, 2021
Signature of DAFS Procurement Official:	<i>Kathy Paquette</i>		
	<small>41C2BA36FAF44CD...</small>		
Printed Name:	Kathy Paquette	Date:	5/3/2021






PJF for Contract amendment adding funds

Final Audit Report

2021-04-20

Created:	2021-04-20
By:	Jaye-Ellen Parker (jaye-ellen.parker@maine.gov)
Status:	Signed
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"PJF for Contract amendment adding funds" History

-  Document created by Jaye-Ellen Parker (jaye-ellen.parker@maine.gov)
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