

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	MDIFW/Bureau of Resource Management/Wildlife			
Department Contract Administrator or Grant Coordinator:	Bethany Atkins			
(If applicable) Department Reference #:	Survey of Sevey parcel in Ripley, ME			
Amount: (Contract/Amendment/Grant)	\$12,600.00	Advantage CT / RQS #:	20210428000000002962	
CONTRACT	Proposed Start Date:	4/30/2021	Proposed End Date:	7/5/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Boynton & Pickett, Skowhegan ME			
Brief Description of Goods/Services/Grant:	Boundary survey of Sevey land in Ripley, designated as tax map 1, lot 186.			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>

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### PART III: SUPPLEMENTAL INFORMATION

The Provider shall complete a boundary survey of the Sevey Parcel, an approximately 225-acre parcel of land located on the north side of North Road in Ripley, ME and indicated as Map 1, Lot 186 on the Town of Ripley tax maps.

The Provider will include research of land records at the Town of Ripley and Somerset County Registry of Deeds to determine the record boundary lines of the subject parcel and abutting properties as defined by the relative deeds and other public records. In addition, the Provider will complete the following:

- A field survey using the random traverse method to locate physical evidence as defined by state surveying "Standards of Practice".
- Calculations to ensure mathematical correctness of measurements.
- Monumentation to be set at missing lot corners, angle points and points of curvature.
- Monumentation to be set will be either 5/8-inch rebar with aluminum identification caps stamped with PLS number or 1/2-inch drill holes set in rock with plastic identification plugs marked with Provider's PLS.
- Property lines running through the woods will be cut open, blazed, painted and flagged.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The provider has agreed to complete the survey at a reasonable cost and within a reasonable timeframe.

#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Other survey companies quoted a larger sum and/or a longer timeframe for completion.

#### 4. Describe the plan for future competition for the goods or services.

NA. This contract is specific to the survey of a specific piece of property located to address a specific issue. MDIFW will continue to collect estimates for survey work from multiple vendors and select those with the most reasonable estimate.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Judith A Camuso</i>		
<b>Printed Name:</b>	<small>2E11918D8425475...</small> Judith A Camuso	<b>Date:</b>	4/28/2021
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Debbie Jacques</i>		
<b>Printed Name:</b>	<small>1DFA565D481F42E...</small> Debbie Jacques	<b>Date:</b>	4/30/2021

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