

## State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

### PART I: OVERVIEW

Department Office/Division/Program:		DACF/Maine Forest Service/Forest Protection Division	
Department Contract Administrator or Grant Coordinator:		Peter Pelletier	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$8,000.00	Advantage CT / RQS #:	RQS 01A 20200522000000001271
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	<b>6/01/2020</b>	Proposed End Date: 12/30/2020
Vendor/Provider/Grantee Name, City, State:		<b style="color: red;">K&amp;T Fire Equipment Sales &amp; Service</b> 1143 Crystal Rd./ PO Box 360 Island Falls, Me. 04747 PH# 1-800-675-2848	
Brief Description of Goods/Services/Grant:		Provide and install tank and body components to a Fire Engine	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency	X	K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

- 1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.**

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### PART III: SUPPLEMENTAL QUESTIONS

The Forest Protection Division has granted a previous bid award to K&T for the build and install of a new tank and body on a new type IV engine. The additional components requested will be installed on this new tank and body in order to further complete this project. This is a unique Fire Fighting apparatus.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Forest Protection Division has already awarded the bulk of this project to K&T and these other necessary components will be installed during the build up of the tank and body in order to make this engine serviceable. K&T is a reputable company that builds many Fire Engines for many Maine towns as well as towns nationwide. They can ensure that this engine and its component are manufactured in such a way as that they have a 25-year lifespan as well as follow all the national safety standard guidelines pertaining to Fire Engines.

#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Forest Protection Division checks prices from reputable companies around the country that provide this sort of service and have found K&T to be the most economical. They are a unique company in that they can certify components involved in the makeup of Fire Engines.

#### 4. Describe the plan for future competition for the goods or services.

The Forest Protection Division will continue to request bids for parts that are over \$5,000.00.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	DocuSigned by: <i>Amanda E. Beal</i>		
<b>Printed Name:</b>	Amanda Beal, Commissioner DACF	<b>Date:</b>	5/27/2020

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<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>William J.E. Allen</i>			
<b>Printed Name:</b>	<small>2D5B6E39F57E44A...</small> William J.E. Allen	<b>Date:</b>	5/27/2020	

NOI 0520200439 05/27/2020 - 06/02/2020