

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Judicial Branch / Facilities		
Department Contract Administrator or Grant Coordinator:		Curt J Lefebvre / Facilities Engineer		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 197,979	Advantage CT / RQS #:		
CONTRACT	Proposed Start Date:	Nov 15, 2019	Proposed End Date:	Feb 10, 2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Johnson Controls Manchester, NH		
Brief Description of Goods/Services/Grant:		Replaced the building management system which had a catastrophic failure		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
<b>X</b>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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### PART III: SUPPLEMENTAL INFORMATION

On October 15, 2019, the Penobscot Judicial Center had a catastrophic failure of their building management system due to water infiltration of the computer system. This failure created an issue where we couldn't supply heat or fresh air to many areas of the building during the beginning of heating season

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Johnson Controls was the company who originally provided and installed the building management system into the Penobscot Judicial Center. I asked them and Siemens Inc to submit bids to replace the building management system.

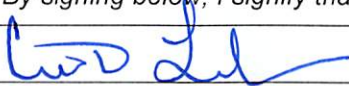
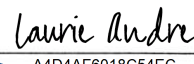
#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

I got two bids for the work, Johnson Controls and Siemens, they both install and repair mechanical control systems. Johnson Controls submitted a bid of \$197,979, Siemens submitted a bid of \$386,000. Johnson Controls provided the best price for the scope of work requested.

#### 4. Describe the plan for future competition for the goods or services.

If this wasn't an emergency, I would have followed the BREM guidelines for soliciting bids over \$100K.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Curt J LeFebvre	<b>Date:</b>	5-11-20
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> 		
<b>Printed Name:</b>	Laurie Andre	<b>Date:</b>	5/15/2020

NOI 0520200410 05/18/2020 - 05/24/2020