

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Maine Warden Service	
Department Contract Administrator or Grant Coordinator:		Chris Cloutier	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 17,021.50	Advantage CT / RQS #:	
<b>CONTRACT</b>	Proposed Start Date:	Proposed End Date:	
<b>AMENDMENT</b>	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
<b>GRANT</b>	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Project Lifesaver International, 815 Battlefield BLVD., Chesapeake, VA 12211 (VC0000241423)	
Brief Description of Goods/Services/Grant:		New start up w/GPS emergency bracelets with needed accessories	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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Procurement Justification Form**

**PART III: SUPPLEMENTAL INFORMATION**

Due to the remoteness of this state the tracking device options for at risk subjects is very limited. Multiple different devices and programs were researched, but the biggest limitations is that in Maine we cannot rely on a device that functions on GPS or cell service. Therefore, we must use radio frequency which our pilots currently utilize. That alone limited the selection down to two programs, Project Lifesaver and Safety Net Tracking. Funding for this project was the result of a \$10,000.00 Outdoor Heritage Fund Grant and remaining balance from MASAR (Maine Association of Search and Rescue) grant.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Due to lack of coverage in Maine, Safety Net Tracking is not an option. With numerous agencies working together who already have Project Lifesaver equipment there would be less equipment needed in the future, therefore saving cost on extra equipment. An example, Brunswick Police Department, could activate their receiver to locate a transmitter on a Warden Service client. Therefore, Project Lifesaver is the only tracking device program that would be an option in Maine.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Due to the remoteness of this state the tracking device options for at risk subjects is very limited. Multiple different devices and programs were researched, but the biggest limitations is that in Maine we cannot rely on a device that functions on GPS or cell service. Therefore, we must use radio frequency which our pilots currently utilize. That alone limited the selection down to two programs, Project Lifesaver and Safety Net Tracking. When first contacted, Project Lifesaver, they were immediately responsive and provided needed information. Six different agencies in Maine currently utilize Project Lifesaver. A warden met with Lincoln County EMA director who currently has 5 clients actively utilizing Project Lifesaver. They had nothing but positive things to say about Project Lifesaver and explained that they works with other agencies to train or would assist with their equipment if needed.

We also attempted to reach Safety Net Tracking numerous times. When we finally reached someone, we explained that on their website it states that Maine is not in their coverage area. The women I spoke with confirmed that they do not currently have coverage in Maine and that they do not have a trainer in Maine. She also stated that they "could probably" cover Maine in the future but that they currently do not even have any agencies near Maine utilizing Safety Net Tracking.

Due to lack of coverage in Maine, Safety Net Tracking is not an option. Lincoln County EMA is excited to work with the Warden Service utilizing Project Lifesaver and agreed that meeting with all the agencies utilizing the program would be beneficial. With numerous agencies working together who already have Project Lifesaver equipment there would be less equipment needed in the future therefore saving cost on extra equipment.

We checked costs that these other agencies paid for the start up and prices are comparable with a slight increase from three years ago when they purchased. When checking Safety Net tracking, they do not cover Maine, so therefore do not sell here.

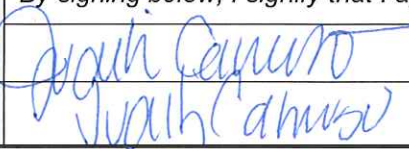
**4. Describe the plan for future competition for the goods or services.**

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### PART III: SUPPLEMENTAL INFORMATION

Until better coverage is available in Maine, our best option is Project Lifesaver

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	<i>Judith Caputo</i>	<b>Date:</b>	<i>5/13/20</i>
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
<b>Printed Name:</b>	<small>2D5B6E39F57E44A...</small> William J.E. Allen	<b>Date:</b>	5/18/2020

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