

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Dept of Marine Resources, Marine Patrol, Captain Matt Talbot			
Department Contract Administrator or Grant Coordinator:		Lt Troy Dow / Kimberly Parker			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 6,372.65	Advantage	RQS-13A-20200429000000001203		
CONTRACT	Proposed Start Date:	01/01/2020	Proposed End Date:	01/01/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Southwest Boat Marine Services Southwest Harbor, Maine			
Brief Description of Goods/Services/Grant:		Dock space for 46' Marine Patrol Vessel Sergeant			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Marine Patrol Vessel "Sergeant" is a 46' boat. It requires a facility that can provide year-round safe dockage in all weather conditions with room for maneuverability, access to shore power and freshwater.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

We have been utilizing services from Southwest Boat Marine Services for several years. There is only one other vendor in the area that can provide similar accommodations, however, they are considerably more expensive (over \$2000.00).

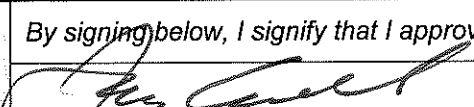
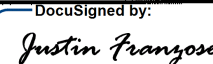
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have consulted with other customers that use Southwest Boat Marine Services, including United States Coast Guard and other commercial fisherman and the pricing is comparable.

4. Describe the plan for future competition for the goods or services.

The patrol vessel is required to be stationed on Mount Desert Island and until another venue becomes available or pricing is comparable, there are no other options.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	Colonel Jay Carroll	Date:	4-27-2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	5/4/2020