



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**OFFICE OF STATE PROCUREMENT SERVICES**  
 STATE OF MAINE

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

<b>PART I: OVERVIEW</b>			
Department Office/Division/Program:		Department of Agriculture, Conservation and Forestry/ Maine Geological Survey	
Department Contract Administrator or Grant Coordinator:		Amber Whittaker	
(If applicable) Department Reference #:			
Agency Department Code:		Advantage CT / RQS #:	CT 01A 20260317*1929
Amount: (Contract/Amendment/Grant)		\$12,000.00	
<b>CONTRACT</b>	Proposed/Original Start Date:	<b>4/1/2026</b>	Proposed/Most Recent End Date: 3/31/2027
<b>AMENDMENT</b>	New Effective Date:		New End Date (if Applicable):
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Robert Marvinney, Readfield, ME	
Brief Description of Goods/Services/Grant:		Geologic mapping, Fayette quadrangle	

<b>PART II: JUSTIFICATION FOR VENDOR SELECTION</b>			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Geologic mapping is a statutory responsibility of the Maine Geological Survey (Title 12, Chap. 201-A). Bedrock mapping is essential to the mission of the MGS to provide quality natural resources information for the people of Maine. The work of detailed mapping is supplemented via contracts with qualified vendors as the MGS does not have sufficient in-house staff to provide mapping in a timely manner.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Bedrock mapping in the Fayette 7.5-minute quadrangle requires a specialist in the stratigraphic mapping and structural interpretation of specific, complexly deformed metamorphic and igneous rocks. Dr. Marvinney, the retired State Geologist, is the only working expert outside of MGS in the bedrock structures and rock types of this particular part of Maine, having previously mapped the Augusta 7.5-minute quadrangle (published 2008 and 2012) and the Readfield 7.5-minute quadrangle (published 2013). The Fayette quadrangle shares its eastern edge with the Readfield quadrangle and is a direct continuation of the Readfield project; the two maps are linked by shared geology and require similar mapping techniques to be scientifically consistent. Furthermore, Dr. Marvinney has spent the last several years collecting and recording detailed field observations and making personal contact with landowners within the Fayette quadrangle. The knowledge and data that Dr. Marvinney already possesses are unique, invaluable, and necessary to this completion of this project. There is no other geologist who can perform this work.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rate the Maine Geological Survey pays contract geologists is \$1,500/wk, the former having been the rate since 2004. A Physical Geologist at the Maine Geological Survey with similar responsibilities costs \$2,016/week, fully burdened. Thus, the contract rate is below market value for these types of geological services.

4. Describe the plan for future competition for the goods or services.

The Maine Geological Survey continues to work with the University of Maine and other institutions to train more students to investigate and compile geologic maps. We are working with a small pool of capable geologists well in advance of project needs to ascertain their availability for various map development tasks.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

<input type="checkbox"/> Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

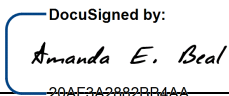
Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department’s signatory affirms, understands, and acknowledges Maine’s Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

**PART VI: APPROVALS**

Governor/Department Commissioner or Designee

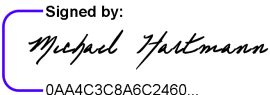
1. The signature below indicates approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Amanda E. Beal, Commissioner	Date:	4/14/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department’s Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:		Date:	

**\*\*OSPS Section Only\*\***

Signature of DAFS Procurement Official:			
Typed Name:	Michael Hartmann	Date:	4/14/2026