



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Marine Resources/Bureau of Marine Patrol	
Department Contract Administrator or Grant Coordinator:		HQ Finance/Steve Ingram	
(If applicable) Department Reference #:			
Agency Department Code:	13A	Advantage CT / RQS #:	2026040800000002092
Amount: (Contract/Amendment/Grant)	\$ 21,500.00		
CONTRACT	Proposed/Original Start Date:	5/1/2026	Proposed/Most Recent End Date: 6/30/2027
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Parkwater Aviation, Spokane, WA	
Brief Description of Goods/Services/Grant:		Kodiak 100 Recurrency Flight Training, Back Country Flight Training Course.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Recurrency flight training is needed for the Marine Patrol Pilot on an annual basis due to the complex nature of the Kodiak 100 turbine powered amphibious aircraft. Actual aircraft emergencies can only be conducted in a full-motion flight simulator. This year, the Marine Patrol Pilot will also undergo backcountry/mountain flying flight training in order to further pilot proficiency as well as transition to conventional landing gear. The Maine Marine Patrol's contracted flight instructor will be attending recurrency flight training as well.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Parkwater Aviation is the premier Kodiak aircraft trainer in the United States. They have been providing Kodiak Training courses since shortly after the Kodiak Aircraft company began operations. Parkwater Aviation is one of only two training companies in the US that has a full-motion Kodiak 100 aircraft training flight simulator and the only company that has an amphibious simulator. Parkwater Aviation also has a Kodiak 100 Amphibious aircraft for float training operations and a Kodiak 100 aircraft with conventional landing gear for actual training flights. The Marine Patrol Pilot has attended Parkwater Aviation in the past and training is tailored to the individual pilot based on prior assessments of pilot strengths and weaknesses.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Parkwater Aviation's rates are in line with other aircraft training vendors.

4. Describe the plan for future competition for the goods or services.

If an alternative was found at a reasonable cost, that provided amphibious training in both a full-motion flight simulator as well as actual amphibious flight training and backcountry/mountain flight training, the State would consider the vendor. Parkwater Aviation is unique in the training services that they provide.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE


Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department’s signatory affirms, understands, and acknowledges Maine’s Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

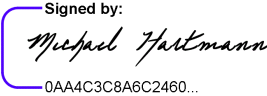
1. The signature below indicates approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Matt Talbot, Colonel, BMP	Date:	04/08/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department’s Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:	Signed by:  0AA4C3C8A6C2460...		
Typed Name:	Michael Hartmann	Date:	4/14/2026

PJF CT 13A 20260408-2092

Final Audit Report

2026-04-08

Created:	2026-04-08
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