



**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

<b>PART I: OVERVIEW</b>			
Department Office/Division/Program:		Marine Resources, Bureau of Marine Patrol	
Department Contract Administrator or Grant Coordinator:		Captain Colin MacDonald	
(If applicable) Department Reference #:		N/A	
Agency Department Code:	13A	Advantage CT / <b>RQS</b> #:	2026033000000001538
Amount: (Contract/Amendment/Grant)	\$22,391.34		
CONTRACT	Proposed/Original Start Date:	<b>3/27/2026</b>	Proposed/Most Recent End Date: 6/30/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		CUSTOM FLOAT SERVICES, Portland, ME	
Brief Description of Goods/Services/Grant:		Marine Float/Dock Materials	

<b>PART II: JUSTIFICATION FOR VENDOR SELECTION</b>			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department of Marine Resources (DMR), Bureau of Marine Patrol and Bureau of Marine Science, have collaborated on the renovation of a pier and dock system located in Boothbay Harbor. These bureaus jointly maintain and operate a fleet of large patrol vessels and science vessels along Maine's coastal and offshore waters to enforce fisheries and boating safety laws, conduct search and rescue operations, and support scientific research to ensure the long-term sustainability of marine resources.

The existing pier and dock system, originally constructed several decades ago, had deteriorated significantly and required substantial rehabilitation. Over the past year, the pier has been repaired to improve its structural integrity, long-term viability, and resilience to climate change. As part of this effort, several dock sections attached to the pier were also replaced.

Both bureaus rely on this infrastructure to berth vessels ranging from small boats to patrol vessels up to 57 feet in length, making the functionality of the dock system critical to ongoing operations. The initial pier renovation was completed by Bancroft Marine Contractors. Due to budget constraints, float materials were procured through Bancroft (sourced from Custom Float Services in Portland), and floats were constructed in collaboration with Department of Corrections residents. The overall pier and dock configuration was designed by Gartley & Dorsky Engineering Associates in accordance with Bureau of General Services (BGS) requirements. The design originally anticipated reuse of existing dock sections; however, the freeboard of the older docks is incompatible with the newly constructed floats. This mismatch prevents proper alignment and safe completion of the dock configuration.

As a result, additional dock materials are required to construct two new floats that will integrate properly with the existing system and allow the project to be completed as designed.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Custom Float Services of Portland has been selected as the vendor for this procurement, as they were the original supplier of the dock materials used in this project. During the initial phase, multiple vendors were contacted to obtain quotes for both materials and dock design. Those quotes were significantly higher than those provided by Custom Float Services. It was later determined that at least one of the competing vendors sources materials directly through Custom Float Services, further reinforcing their role as the primary supplier.

Materials used for these dock systems are specialized and require specific treatments suitable for the marine environment. Custom Float Services is uniquely positioned to supply all required materials and has also developed the original float designs currently in use. To ensure full compatibility with the existing dock system, particularly matching freeboard measurements, it is necessary to utilize the same design specifications.

Custom Float Services has designed the two additional floats required to complete the system and has included these designs in their quote. For these reasons, it is necessary to procure materials and services from this vendor to ensure consistency, compatibility, and successful completion of the project.

**PART III: SUPPLEMENTAL INFORMATION**

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Custom Float Services of Portland has demonstrated, through multiple projects completed for the Department of Marine Resources, that its pricing is fair and reasonable. The quote provided for this portion of the project is consistent with the costs of floats previously constructed under this project, as well as with materials supplied by Custom Float Services for prior work completed in Rockland.

4. Describe the plan for future competition for the goods or services.

The Department intends to utilize a competitive procurement process for future acquisitions of goods and services whenever practicable. Sole source procurement will only be used in circumstances where a unique situation necessitates its application.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).*

The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

**PART VI: APPROVALS**

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Colin Mac Donald</i> <a href="#">Colin MacDonald (Mar 31, 2026 06:17:22 EDT)</a>		
Typed Name:	Colin MacDonald, Captain, BMP	Date:	03/31/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):	<i>Carl Wilson</i> <a href="#">Carl Wilson (Mar 31, 2026 06:38:44 EDT)</a>		
Typed Name:	Carl Wilson, Commissioner, DMR	Date:	03/31/2026

**\*\*OSPS Section Only\*\***

Signature of DAFS Procurement Official:	Signed by: <b>Sterling Doiron</b> <small>4C537C52B586437...</small>		
Typed Name:	Sterling Doiron	Date:	4/7/2026






# PJF RQS 13A 20260330-1538

Final Audit Report

2026-03-31

Created:	2026-03-30
By:	Philip Cornelison (Philip.Cornelison@maine.gov)
Status:	Signed
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-  Document created by Philip Cornelison (Philip.Cornelison@maine.gov)  
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-  Document emailed to Colin MacDonald (colin.macdonald@maine.gov) for signature  
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/7/2026 10:53:55 AM
Certified Delivered	Security Checked	4/7/2026 10:54:00 AM
Signing Complete	Security Checked	4/7/2026 10:54:23 AM
Completed	Security Checked	4/7/2026 10:54:23 AM
Payment Events	Status	Timestamps