



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Environmental Protection/Air Quality Assessment		
Department Contract Administrator or Grant Coordinator:		David Lemery		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 38,970 \$25,500 from 010-06A-0250-10 \$13,470 from 013-06A-1293-13	Advantage CT / RQS #:	06A 20250314*1304
CONTRACT	Proposed Start Date:	04/01/2025	Proposed End Date:	06/30/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Wilbur Technical Services, LLC; Mont Vernon, NH		
Brief Description of Goods/Services/Grant:		Purchase of two (2) Teledyne T703u UV photometric O3 Calibrators with internal zero air pump		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The State of Maine DEP Bureau of Air Quality operates a statewide network of ozone analyzers and calibrators, which provides the air quality data necessary to document compliance with the federal health-based National Ambient Air Quality Standard for ozone. Each ozone site is outfitted with one analyzer, a calibrator and a data logger – collectively referred to as the site’s ozone monitoring “system”. As these instruments age, it becomes more and more difficult and expensive to keep them operating per federal regulatory requirements. Several of our existing ozone calibrators in the network are over fifteen years old, which far exceeds their normal life expectancy. We are seeking to replace multiple of these older ozone calibrators with brand-new instruments. We presently operate Teledyne instruments in our network. Staying with this manufacturer will eliminate the unavoidable costs of having to reconfigure the site’s entire ozone monitoring system in order to incorporate a different make and model of ozone calibrator.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

There are a few models of O3 calibrators that can reach the low levels that we require, while maintaining a high level of precision and accuracy. Additionally, we require calibrators that can be automated and have remote connectivity abilities, these features reduce staff time traveling to remote field sites by allowing for Quality Assurance / Quality Control checks to be run automatically. The calibrator must also be able to connect to the site data logger for continuous data acquisition.

Recently, a second distributor in the New England region started to sell Teledyne equipment, Ambilabs. Teledyne controls the pricing of these units, so under normal conditions there should not be any price difference between these two distributors. However, as the original quote came in slightly higher than our remaining capital funds for this SFY, the Wilburs were willing to work with us and Teledyne to provide a 5% discount that would allow us to buy the equipment we need.

Both Teledyne API and Wilbur Technical Services have a good track record with us for technical support. The Wilburs, based out of New Hampshire, has on multiple occasions traveled to Maine to provide technical assistance, meeting staff either on site, or at one of our offices which has allowed for decreased cost and downtime associated with shipping capital equipment or out-of-state travel for state employees.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Teledyne T703U is similar in price to other brands with equipment of similar accuracy, reliability and necessary features.

4. Describe the plan for future competition for the goods or services.

We continue to review commercial product literature, attend trade shows, and routinely exchange technical information with peers from EPA and state other monitoring agencies. Through such efforts, we are educated and remain aware of the state of commercial air monitoring technology. We strive to operate the Maine air-monitoring network within our allocated capital and operating budgets, while providing EPA with certified, high quality ozone data.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/>	Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).
<input type="checkbox"/>	Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/>	No – If No, proceed to Part V.


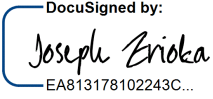
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Melanie Loyzim, Commissioner	Date:	Mar 21, 2025
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	4/22/2025