



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Corrections/Maine Correctional Center	
Department Contract Administrator or Grant Coordinator:		James Brooker, Fire Safety Officer	
(If applicable) Department Reference #:		25LCY011	
Amount: (Contract/Amendment/Grant)	\$ 11,617.29	Advantage CT / RQS #:	03A 20250318*2127
CONTRACT	Proposed Start Date:	3/21/2025	Proposed End Date: 6/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Johnson Controls Westbrook, ME 04092-3824	
Brief Description of Goods/Services/Grant:		To correct deficiencies of Long Creek sprinkler system	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Inspections of a building’s sprinkler system are crucial for ensuring the safety and integrity of the fire suppression infrastructure. Regular inspections are necessary to verify that all components of the system are functioning as intended. In a recent inspection, the State Marshal’s Office has identified numerous deficiencies with the sprinkler system at Long Creek.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The State Marshal’s Office has identified numerous deficiencies with the sprinkler system at Long Creek. The proposed vendor is currently under contract with the Department for routine fire alarm and sprinkler system inspections (CT 03A 20240130*2112). However, the work required to correct the current deficiencies is not covered under the maintenance contract and JCI is uniquely situated to remedy said deficiencies. The deficiency notice and vendor proposal are both attached to this emergency procurement request.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates on the proposal provided by JCI are consistent with the original contract which the Department believes are fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Department will pursue competitive bids once the fire suppression maintenance contract expires.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

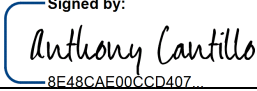

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	Signed by:  8F48CAE00CCD407...			3/21/2025
Typed Name:	Anthony Cantillo, Deputy Warden	Date:		
Signature of DAFS Procurement Official:	DocuSigned by:  41C2BA36FAF44CD...			
Typed Name:	Kathy Paquette	Date:	4/17/2025	