



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Agriculture, Conservation and Forestry Bureau of Parks and Lands	
Department Contract Administrator or Grant Coordinator:		Bill Patterson	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 206,010	Advantage CT / RQS #:	CT 20250410*2337
CONTRACT	Proposed Start Date:	4/11/2025	Proposed End Date: 9/1/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Joe Brigham Inc. dba JBI Helicopter Services 720 Clough Mill Road Pembroke, NH 03275	
Brief Description of Goods/Services/Grant:		Service contract to conduct aerial spraying of Mimic and Bt for the control of Spruce Budworm on Approximately 4,578 total acres of BPL land in Northern Maine.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified

<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1.	Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
Spruce Budworm (SBW) is a cyclical native forest pest in Maine. Monitoring data indicates that a major outbreak is imminent, and the BPL intends to participate in a landscape-scale, collaborative Early Intervention Strategy (EIS) spray program to control SBW populations. Failure to control SBW at the landscape level would lead to higher future spray costs to protect BPL trees and/or lead to extensive loss of fir and spruce trees worth millions of dollars to the State of Maine.	
2.	Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.
A coordinated approach to the 2025 SBW spray program will cover more than 241,000 acres of which BPL is less than 2%. A collaborative group of large landowners in Maine acted quickly on a very limited time frame to select JBI Helicopter Services based on their experience in the region and capacity to mobilize the specialized aircraft, pilots, and pesticide applicator licenses at the substantial scale required. Significant efficiencies exist in using a single contractor across the entire area.	
3.	Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.
The negotiated application rates yield significant efficiencies and cost savings by having a single set of pilots, aircraft, and other equipment needed to treat the entire area.	
4.	Describe the plan for future competition for the goods or services.
Due to the efficiencies involved, BPL intends to continue to the collaborative approach using a shared contractor to conduct SBW spray programs across the entire landscape in future years as needed.	

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/>	Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).
<input type="checkbox"/>	Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/>	No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	DocuSigned by: <i>Amanda Beal</i> <small>20AF3A2882BB4AA...</small>		
Typed Name:	Amanda Beal	Date:	4/11/2025
Signature of DAFS Procurement Official:	DocuSigned by: <i>Martha Verhille</i> <small>891CE7A1493D45B...</small>		
Typed Name:	Martha Verhille	Date:	4/11/2025