



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Corrections	
Department Contract Administrator or Grant Coordinator:		Joseph Couture	
(If applicable) Department Reference #:		NA	
Amount: (Contract/Amendment/Grant)		\$ 99,000.00	Advantage CT / RQS #: 03A 20211209*1453
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	4/1/2022	Effective Date:
	Previous End Date:	3/31/2025	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		ProVision Solutions, LLC Byron Center, Michigan	
Brief Description of Goods/Services/Grant:		Lapel cameras purchase, licensing and support.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

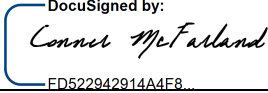
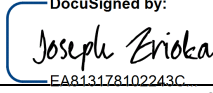
PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	The Department of Corrections uses audio recording, video recording, or both forms of recording technology, as well as digital photography, to assist in promoting safety and enhancing security on and off facility grounds. This video can be used for internal discipline and evidentiary proceedings, uses of force, and both high risk and general transports.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	Pro-Vision Solutions is the current contracted vendor for body cameras with DOC. This amendment to extend the current Pro-Vision contract will allow these services to continue while DOC issues an RFP with the awarded vendor's contract to begin at the conclusion of this extension.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The price quoted for the newer camera includes unlimited storage at the cost of \$55 per camera, per month. This price has been offered to MDOC, in comparison with its marketed price of \$65 per camera per month. DOC finds this monthly rate to be fair and reasonable.
4. Describe the plan for future competition for the goods or services.	DOC is currently drafting an RFP for these services. The plan is to release the RFP in 2025 with the awarded vendor's contract to begin on 4/1/2026, after this extension has expired.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE	
<i>Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.</i>	
<input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.	

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 3/21/2025		
Typed Name:	Conner McFarland, Correctional Operations Manager	Date:	
Signature of DAFS Procurement Official:	 3/21/2025		
Typed Name:	Joe Zrioka, Director of IT Procurement	Date:	