



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Department of Marine Resources/Bureau of Marine Science/Marine Mammal/MIGL			
Department Contract Administrator or Grant Coordinator:	Briony Donahue/HQ-Finance			
(If applicable) Department Reference #:	N/A			
Amount: (Contract/Amendment/Grant)	\$ 572,781.00	Advantage <u>CT</u> / RQS #:	13A	20240423000000002924
CONTRACT	Proposed Start Date:	4/22/2024	Proposed End Date:	3/31/2027
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		VC1000037815 / Island Institute Rockland, ME		
Brief Description of Goods/Services/Grant:		NFWF MIGL and Community Engagement Program		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Maine DMR received a 3-year grant award (NFWF ID 0303.24.081456) from the National Fish and Wildlife Foundation to create an outreach program to build familiarity with innovative gear technologies among Maine's fishermen and coastal communities. This grant will increase access to learn about and trial gear through the partnered community organizations. The project will collect data on the use of multiple innovative gears purchased by the Maine Innovative Gear Library and will support fishermen engagement through six regional hubs for information sharing.

Without this contract and the services provided, DMR would not be able to execute the proposed work outlined in the funded grant.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Vendor was selected for this work as a co-PI on the NFWF ID 0303.24.081456, along with 5 other Maine based organizations that work directly with the fishing industry in Maine. These organizations provide expertise and community integration in different parts of the coast which will benefit the project outreach and involvement of different fishery participants. These organizations have a longstanding dedication to supporting a broad reach of issues concerning commercial fishing, which is the purpose of this grant-funded research.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs associated with this contract are outlined into personnel costs, travel for outreach, materials, community engagement, meeting support and storage and maintenance of innovative gear provided by DMR. These costs are all within the NFWF project award. The budgets were provided by each organization and necessary to complete the work outlined in the NFWF grant.

4. Describe the plan for future competition for the goods or services.

There is no plan for future competition for goods or services related to this project.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?


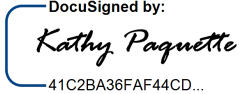
Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <u>Meredith Mendelson (Apr 25, 2024 05:55 CDT)</u>		
Typed Name:	Meredith Mendelson, Deputy Commissioner of DMR	Date:	04/25/24
Signature of DAFS Procurement Official:	DocuSigned by:  41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	4/30/2024

PJF- CT 13A 20200423-2924

Final Audit Report

2024-04-25

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