



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Defense, Veterans, & Emergency Management/Maine Military Authority		
Department Contract Administrator or Grant Coordinator:	Dave Deveau, MMA Business Manager		
(If applicable) Department Reference #:	15A		
Amount: (Contract/Amendment/Grant)	\$ 173920.00	Advantage CT / RQS #:	220220209000000001820
CONTRACT	Proposed Start Date:	2/15/2022	Proposed End Date: 6/30/2024
AMENDMENT	Original Start Date:	2/15/2022	Effective Date: 2/15/2022
	Previous End Date:	10/31/2023	New End Date: 6/30/2024
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Credere Associates, LLC Westbrook, Maine		
Brief Description of Goods/Services/Grant:	MMA Hazardous Waste Generator Closure Clean-Up & Oversight buildings 7220,8260,8262,8264,8712,8713, and 8714		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Military Authority (MMA) conducted an industrial operation from 1997 to its closure 2018. In doing so they generated hazardous waste and held a hazardous waste generator license. MMA is obligated under State of Maine DEP Hazardous Waste Rules adopted under 38 MRSA §§ 1301 and federal laws contained in 40 CFR under Maine law to certify that closure was completed in accordance with Chapter 856, Section 11(C)(3) of the Maine Hazardous Waste Management Rules and that no hazardous waste or hazardous waste residues remain in the facility, soils, or waters (ground/surface) around or near the site associated with the waste generating activity. This certification requires the services of consultants with specialized certifications and license. This certification requires extensive research, investigative sampling and testing, and detailed engineering analysis to determine if any waste and more specifically waste residue remains on site. This contract is for consultant services to provide for a Hazardous Waste Generator Closure Clean-Up and oversight buildings 7220,8260,8262,8264,8712,8713 and 8714.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The department didn't have the expertise or credentials to certify closure of the hazardous waste generator license and in turn required funding for this effort. Since funding was not available, the department has to seek funds through the legislature. The department didn't receive funding until summer of 2021. Due to the complexity of ownership of the site, time to prepare statements of work and the limited time of availability of funds, the department seeks emergency procurement procedures to hire a consultant. . The department provided a Statement of Work and proposal. We chose Credere Associates LLC as the best value for the state. This was a combination of propose consultants experience and credentials, proposed work plan and schedule, experience with like projects in the State of Maine and cost. They have been our vendor since the start of the project and knows the site and what needs to be done.

3. Explain how the negotiated costs or rates are fair and reasonable, or how the funding was allocated to grantee.

The department is satisfied the rate is fair and reasonable for the Scope of Work

4. Describe the plan for future competition for the goods or services.

This requirement was considered an emergency procurement for the reasons stated above. Given less constraints in the future we would use competitive bid procedures.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPAMJRP funds?


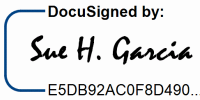
Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	Young, Scott A  Digitally signed by Young, Scott A Date: 2024.04.05 09:24:54 -04'00'		
Typed Name:	Scott A Young	Date:	4/5/24
Signature of DAFS Procurement Official:	 DocuSigned by: Sue H. Garcia E5DB92AC0F8D490...		
Typed Name:	Sue H. Garcia	Date:	4/24/2024