



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Maine Public Utilities Commission		
Department Contract Administrator or Grant Coordinator:	Amy Dumeny, Administrative Director		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 25,000, Non-State Funds	Advantage CT / RQS #:	CT65A20220427*2638
CONTRACT	Proposed Start Date:	Proposed End Date:	Click or tap to enter a date.
AMENDMENT	Original Start Date:	Effective Date:	5/1/2024
	Previous End Date:	New End Date:	12/31/2024
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Power Advisory LLC Concord, MA		
Brief Description of Goods/Services/Grant:	Expert offshore wind consulting services.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.


PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	
The Consultant/Provider will provide ongoing consulting service to assist the Commission with contract negotiations related to a statutory requirement for an offshore wind contract.	
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	
The vendor is being used as they have provided expert consulting since the start of the Commission's work on the offshore wind contract. This vendor has also been used by the Governor's Energy Office.	
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	
There is no change to the contracts hourly rates.	
4. Describe the plan for future competition for the goods or services.	
This specific work will conclude when the offshore wind contract is completed.	

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE	
Does the requesting Department signatory understand and acknowledge Maine's COI Statute?	
<input checked="" type="checkbox"/> Yes, the requesting Department signatory understands and acknowledges Title 17, Chapter 101, §3104 .	

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
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Typed Name:	Amy Dumeny, Administrative Director	Date:	3/29/2024
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Signature of DAFS Procurement Official:			
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Typed Name:	Michelle D. Fournier	Date:	4/22/2024
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