



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

Table with 4 columns and 10 rows for Part I: Overview. Fields include Department Office/Division/Program, Amount, Advantage CT / RQS #, and Vendor/Provider/Grantee Name.

Table with 4 columns and 7 rows for Part II: Justification for Vendor Selection. Includes a header row for instructions and seven rows of justification options (A-L) with checkboxes.

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Capitol Police is charged with the safety and security of the Capitol area complex and the citizens and employees that visit every day. With this, comes the need to dispense information in a timely fashion. This electronic sign board will become an integral part of our information highway. This will be able to get messages to not only the motoring public, but can be used in many other applications, including speed enforcement and emergency information.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

All Traffic Solutions is the only vendor that supplies a solar powered message board that can be folded in half for transport and storage. The board itself can be removed from the "permanent" trailer and can be used as a stand-alone board, in a building for instance, to serve the unique needs of our Bureau. The ability to move the board easily and quickly is of itself a great value to a bureau as small as ours. The InstALERT and SpeedALERT 24" signs weigh only 43 pounds and are the only folding signs in the market.

All Traffic Solution also holds the patent on the traffic cloud that will hold the information that is generated by the message board. This unit will not be programmed or updated using a computer that is on the Maine OIT system and will be completely separate from that.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The State of Maine does not currently have a master agreement available for a message board of any sort. We researched other vendors, but none had a board that would meet the size requirement that we were interested in and one that would fold for storage. Competitor sign trailer were a few thousand dollars higher than this unit and came with higher maintenance costs for support.

4. Describe the plan for future competition for the goods or services.

We are hopeful that there will be a master agreement in place to facilitate a project like this in the future. For our particular mission, we will be looking forward to other vendors developing a solution and offer some competition for these units that can be easily stored or utilized in several different areas.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE

Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

 Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).
PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	Signature: <i>Derek A. Gorneau</i> Email: derek.gorneau@maine.gov		
Typed Name:	Derek Gorneau	Date:	Feb 15, 2024
Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 2D5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	4/19/2024

NOI 0420240442 04/22/2024 - 04/28/2024






Procurement Justification Form - Sign Board(Steves edits)(PJF)_REV 01.23.2024

Final Audit Report

2024-02-15

Created:	2024-02-15
By:	Beth Olsen (beth.e.olsen@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAANCKEIJ0ITZy3NfluXR8cNjej7oxwXAc

"Procurement Justification Form - Sign Board(Steves edits)(PJF)_REV 01.23.2024" History

-  Document created by Beth Olsen (beth.e.olsen@maine.gov)
2024-02-15 - 3:35:05 PM GMT- IP address: 198.182.163.113
-  Document emailed to Derek Gorneau (derek.gorneau@maine.gov) for signature
2024-02-15 - 3:37:56 PM GMT
-  Email viewed by Derek Gorneau (derek.gorneau@maine.gov)
2024-02-15 - 3:54:24 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Derek Gorneau (derek.gorneau@maine.gov)
Signature Date: 2024-02-15 - 3:54:42 PM GMT - Time Source: server- IP address: 198.182.163.109
-  Agreement completed.
2024-02-15 - 3:54:42 PM GMT