



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

# DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Agriculture, Conservation & Forestry/BAFRR/PFAS Response	
Department Contract Administrator or Grant Coordinator:		Meagan Hennessey	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 35,000.00	Advantage CT / RQS #:	CTMV 01A 20220713*01
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	1/1/2022	Effective Date: 1/1/2024
	Previous End Date:	12/31/2023	New End Date: 12/31/2024
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		N/A	
Brief Description of Goods/Services/Grant:		Water Delivery	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The farms that require this service have water irrigation sources that have tested for PFAS above 20ppt and do not have a current PFAS-free water filtration or irrigation source that can keep their crops properly watered. Sustainability and income will be lost to farms that cannot keep their crops viable due to PFAS contamination. The water delivery vendors are pre-qualified to deliver this PFAS-tested water to farms that require it in a timely fashion.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The chosen vendors deliver a full tanker of water from an approved municipality that has been tested for PFAS and other contaminants with result levels of less than 20 ppt. They are chosen by their proximity to the farm. The delivery will include one full tanker load of water. Delivery schedules are mutually agreed upon and can change depending on the farm's use of water.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Each tanker of water will hold 7,000 – 8,000 gallons of water. Each tanker delivery is \$450.00 - \$500.00 depending on the vendor. These costs are in line with other large water delivery services. The vendors DACF has agreements with make sure the water being delivered is free of PFAS contaminants and is suitable for farming irrigation on PFAS-contaminated farms.

4. Describe the plan for future competition for the goods or services.

As we take on new PFAS-contaminated farms across Maine that may need bulk water delivery for irrigation, DACF/PFAS Response will continue to research more bulk water delivery companies. These companies must guarantee that the water they will deliver has been tested and determined to be PFAS-free.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).
- Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
- No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

DocuSigned by:

*Aimee Carlton*

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Typed Name:

Aimee Carlton

Date:

4/9/2024

Signature of DAFS Procurement Official:			
Typed Name:		Date:	