



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Marine Resources, Bureau of Marine Science			
Department Contract Administrator or Grant Coordinator:	Matt Davis/Amanda Webb			
(If applicable) Department Reference #:	N/A			
Amount: (Contract/Amendment/Grant)	\$ 11,074.00	Advantage CT / <u>RQS</u> #:	13A	20240206000000001136
CONTRACT	Proposed Start Date:	2/5/2024	Proposed End Date:	6/5/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Innovasea, Bedford, Nova Scotia, Canada			
Brief Description of Goods/Services/Grant:	The purchase and shipment of 25 specially designed acoustic transmitters for tracking pelagic fishes in offshore Gulf of Maine waters.			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The devices purchased herein will be deployed onto pelagic fishes in the Gulf of Maine. These transmitters will work in tandem with existing monitoring equipment to monitor the movement and habitat use of important pelagic species, particularly in regard to potential draft wind energy areas.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Innovasea produces premium-quality equipment that is used in marine species biomonitoring around the world. Their transmitters are configured to work alongside Innovasea acoustic receivers, which are deployed throughout the region and greater Atlantic. This combination of equipment will enable our team to track the movement patterns of tagged animals.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The associated costs are based on the quoted amount for one type of acoustic transmitter.

4. Describe the plan for future competition for the goods or services.

Until a similar monitoring system is produced by another company and is more effective, Innovasea is the main provider for this type of transmitter equipment.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

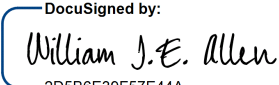
Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<u>Carl Wilson</u>		
	Carl Wilson (Feb 6, 2024 13:41 EST)		
Typed Name:	Carl Wilson, Director of Marine Science	Date:	Feb 6, 2024
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
Typed Name:	william J.E. Allen	Date:	4/17/2024

NOI 0420240407 04/18/2024 - 04/24/2024







PJF- RQS 13A 20240206-1136

Final Audit Report

2024-02-06

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-  Document created by Amanda Webb (amanda.webb@maine.gov)
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-  Signer carl.wilson@maine.gov entered name at signing as Carl Wilson
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-  Document e-signed by Carl Wilson (carl.wilson@maine.gov)
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