



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T01-214		
Amount: (Contract/Amendment/Grant)		\$ 6,729.00	Advantage CT / RQS #:	20240409000000001458
CONTRACT	Proposed Start Date:	3/11/2024	Proposed End Date:	4/1/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		O'Connor Motors, Augusta me.		
Brief Description of Goods/Services/Grant:		Repairs to T01-214 a wheeler, was starting hard		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The truck was at the Northport camp, and having difficulty starting and currently the region doesn't have a DOT field technician at this location. With the region down 3 field technicians, and Fleet Augusta being down 6 technicians, the decision was made to send to a vendor to diagnose/repair to get truck back into service. O'Connor's had the availability to take the truck in for diagnosis and repair. These are the vendor technician repair notes. **(456669 Hooked up laptop and printed codes. None that would relate to a hard start. Check fuel system for leaks. Found bowl on fuel filter leaking ordered part from Portland. Hooked up lines and checked for compression in fuel. Has lots of air in fuel. Priced out injector kit _and called customer. May not need injector but will not know until apart. customer OK to do injectors anyway. Ordered parts and brought truck in, drained coolant, removed air cleaner, egr pipe, pipe to air comp then valve cover, broke one valve cover bolt in head, removed leaf springs from rockers, removed rocker assembly, removed injectors & cups, cleaned holes, installed new cups, wrote down cal. #s from new injectors & installed injectors torque to spec installed rocker assembly torqued to spec. adjusted valves, put leaf springs back on, had to replace some of the bolts for the leaf springs they were rounding, got broken bolt out of head & installed valve cover, put the rest of the parts back on, put coolant in, R&R fuel filters, install boost sensor that was corroded hooked comp. up programed calibration codes, cleared codes, primed fuel system started truck. Had Jake test drive, all good ck. for hard start in the morning. road test again ok.)**

Repairs totaling \$6,729.00 were made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$200,974.25 The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Fleet Augusta heavy equipment shop is down six techs. Region 2 was down three field techs. The vendor for this work has Volvo trained technicians and along with all the special tools needed for the repair and replacement of the parts associated with the issue. The magnitude of this repair was considered, and the logical decision was to send this unit to a vendor.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

O'Connor's is a Volvo vendor and we have had work done there in the past. They are able too efficiently and cost effectively do a repair of this significance due to factory/dealer training and special tooling. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more Volvo vendors and service facilities to move into more locations in the state, it would potentially foster better competition.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

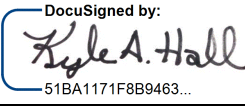
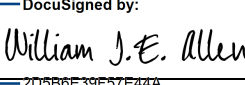
Does this request utilize ARPA/MJRP funds?

 Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE**

Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

 Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <small>51BA1171F8B9463...</small>		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	4/5/2024
Signature of DAFS Procurement Official:	 <small>ZD5B6E39F57E44A...</small>		
Typed Name:	William J.E. Allen	Date:	4/17/2024

NOI 0420240403