



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Inland Fisheries and Wildlife / Wildlife Division	
Department Contract Administrator or Grant Coordinator:		Amy M. McLaughlin	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)		\$ 10,800.00	Advantage RQS #: 09A-20240401*1412
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Lotek Wireless, Inc. 115 Pony Drive Newmarket, ON L3Y 7B5 Canada	
Brief Description of Goods/Services/Grant:		NTQB2-4-2 Motus VHF tags & NTQB2-6-2 Motus VHF tags (nanotags) – to be attached to birds	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Aerial insectivores, including nightjars, are experiencing widespread declines across North America. Despite its cryptic appearance and secretive breeding biology, the decline of the Eastern whip-poor-will (*Antrostomus vociferus*) is apparent, as evidenced by the disappearance of the bird's loud and recognizable "song" from nighttime choruses across its breeding range in recent decades. Drivers of whip-poor-will decline are thought to be multifaceted and include habitat alteration and destruction, loss of suitable prey, and increased predation. Long-term monitoring efforts were initiated in Maine in 2017 to begin quantifying this bird's distribution and abundance within the state, however, there are significant knowledge gaps in several areas of this bird's life history and breeding biology. We know little to nothing about reproductive success, nest predation rates, and diet composition of whip-poor-will on their breeding grounds within Maine. We know even less about the migratory ecology of Maine's whip-poor-wills, missing fundamental details on migratory timings, pathways, migratory connectivity, stopover locations, and potential threats. This project aims to complement ongoing monitoring efforts to gather critically needed data in these areas of whip-poor-will ecology. These complementary research pursuits will generate a wealth of knowledge in several currently unknown aspects of Maine's nightjar ecology to inform their management within the state.

The pilot season for this project took place last summer and we will be conducting field work in 2024 and 2025. These nanotags are critical to determining the migratory timings, pathways, connectivity, stopover locations and threats. We used tags from this vendor last year and need to continue to use tags from the same vendor.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

We used these same tags during our pilot field season and need to purchase more of the same for this field season. No other vendors offer the battery life and weight ratio that we need for these birds. In addition, no other vendors offer the harness tubes needed to attach the tags to the birds.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Negotiated costs are fair and reasonable and reflect reasonable allocation of costs, given this provider is the only vendor that supplies the tags with the specific battery life, weight ratios, and harnesses that we need.

4. Describe the plan for future competition for the goods or services.

Avian aerial insectivores are declining across North America, with a 31.8% decline in populations since 1970, with some of the steepest declines occurring in the Northeast. Drivers of these declines are currently unknown but could include a number of different factors which could vary by species. This project will provide further information on just one of the species within this guild. With the need for further research on other species, we expect additional opportunities for contractors for studies on other aerial insectivore species, creating additional competition for such services in the future.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

 Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

 Yes, the requesting Department understands and acknowledges MRS Title 5, §18-A, 2.**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Tim Peabody</i> 03275703AA74438...		
Typed Name:	Timothy Peabody	Date:	4/1/2024
Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 2D588E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	4/3/2024