



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

| PART I: OVERVIEW | | | |
|---|--|--|---------------------------------------|
| Department Office/Division/Program: | Marine Resources/Bureau of Sea-Run Fisheries | | |
| Department Contract Administrator or Grant Coordinator: | Craig King/Amanda Webb | | |
| (If applicable) Department Reference #: | N/A | | |
| Amount: (Contract/Amendment/Grant) | \$ 6,917.50 | Advantage CT / <u>RQS</u> #: | 13A 20240326000000001399 |
| CONTRACT | Proposed Start Date: | 4/1/2024 | Proposed End Date: 8/1/2024 |
| AMENDMENT | Original Start Date: | | Effective Date: |
| | Previous End Date: | | New End Date: |
| GRANT | Project Start Date: | | Grant Start Date: |
| | Project End Date: | | Grant End Date: |
| Vendor/Provider/Grantee Name, City, State: | | Innovasea, Bedford, Nova Scotia, Canada. B4B OL9 | |
| Brief Description of Goods/Services/Grant: | | Acoustic Tags to monitor striped bass migrations | |

| PART II: JUSTIFICATION FOR VENDOR SELECTION | | | |
|--|-----------------------------------|--------------------------|----------------------------------|
| Check the box below for the justification(s) that applies to this request. (Check all that apply.) | | | |
| <input type="checkbox"/> | A. Competitive Process | <input type="checkbox"/> | G. Grant |
| <input type="checkbox"/> | B. Amendment | <input type="checkbox"/> | H. State Statute/Agency Directed |
| <input checked="" type="checkbox"/> | C. Single Source/Unique Vendor | <input type="checkbox"/> | I. Federal Agency Directed |
| <input type="checkbox"/> | D. Proprietary/Copyright/Patents | <input type="checkbox"/> | J. Willing and Qualified |
| <input type="checkbox"/> | E. Emergency | <input type="checkbox"/> | K. Client Choice |
| <input type="checkbox"/> | F. University Cooperative Project | <input type="checkbox"/> | L. Other Authorization |

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

As part of our striped bass research, we tag fish to monitor their movements and to document whether they over-winter in Maine or elsewhere. These tags are “read” by our existing receivers that we deploy every year that monitor many fish species tagged by DMR and other agencies.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Innovasea is the only maker of these tags that coincide with the receivers that are used by DMR and nationally. These tags will be detected by receivers all over the U.S. and Canada if they leave our waters. There are no other manufacturers of tags and receivers that serve the same purpose as these and can be detected by multiple different agencies. The existing DMR infrastructure of receivers that detects this type of tag consists of 20 receivers valued at \$1800/piece.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Tags have been purchased from this company several times over the years and even with inflation there has not been a price increase. Considering there are no other manufacturers of these items the prices are extremely reasonable given the amount of data that they will provide.

4. Describe the plan for future competition for the goods or services.

We will continue to monitor other vendors that may come into the field and make similar products. When that happens, we will determine if the new vendors items can be used with out existing set up. The existing infrastructure consists of 20 receivers valued at \$1800/piece.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

| | | | |
|--|---|-------|----------|
| Signature of requesting Department's Commissioner (or designee): | <i>Sean Ledwin</i> | | |
| Typed Name: | Sean Ledwin, Director of Sea-Run Fisheries | Date: | 3/10/24 |
| Signature of DAFS Procurement Official: | <div style="border: 1px solid black; padding: 2px;"> <small>DocuSigned by:</small> <i>William J.E. Allen</i> <small>2D5B6E39F57E44A...</small> </div> | | |
| Typed Name: | William J.E. Allen | Date: | 4/2/2024 |

NOI 0420240357 04/03/2024 - 04/09/2024





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Final Audit Report

2024-03-26

| | |
|-----------------|---|
| Created: | 2024-03-26 |
| By: | Amanda Webb (amanda.webb@maine.gov) |
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