



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Secretary of State, Bureau of Motor Vehicles, Information Services	
Department Contract Administrator or Grant Coordinator:		Chris Johnson, Deputy Secretary of State for Information Services	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$81,900	Advantage CT / RQS #:	20230413000000001269
CONTRACT	Proposed Start Date:	5/1/2023	Proposed End Date: 06/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		WGTech 207 Larrabee Rd Westbrook ME 04092	
Brief Description of Goods/Services/Grant:		Rubrik NAS Cloud Direct Backup Solution	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Office of Information Services within the Department of the Secretary of State operates an information technology Data Center that is crucial to the operation of the Maine Bureau of Motor Vehicles, the Bureau of Corporations and Elections, and the Maine State Archives. In order to maintain a positive Backup and Recovery, as well as Disaster Recovery posture for all supported agencies under the Secretary of State, the most efficient backup solutions will be used. Rubrik is our current backup solution and is at the top of the backup industry, especially with security and backup to cloud. This solution will allow the continued use of Rubrik, while offering a backup solution from the NetApp Storage Appliances directly to the cloud without the need for more hardware in the datacenter.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Office of Information Services has similar existing hardware and software with a support contract in place which is maintained by Workgroup Technology Partners. The current Rubrik backup appliance is beginning to reach complete storage saturation, and failure to provide more storage to complete backups will jeopardize the ability to effectively recover data.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

When the Office of Information Services went with the Rubrik Backup Appliance for the supported agencies under the Secretary of State, no other Vendor could satisfactorily meet the needs of the Office with respect to price and support.

4. Describe the plan for future competition for the goods or services.

In the future, when a new backup solution is required, the Office of Information Services will go out to bid.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

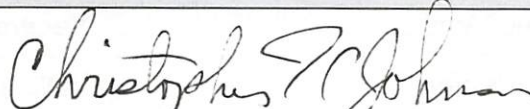
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):



Typed Name:

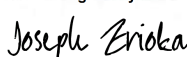
Christopher K. Johnson

Date:

4/14/2023

Signature of DAFS
Procurement Official:

DocuSigned by:



Typed Name:

Joseph Zrioka, Director of IT
Procurement

Date:

4/19/2023