

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		MaineDOT, Bureau of Project Development, Bridge Program		
Department Contract Administrator or Grant Coordinator:		Devin Anderson		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 11512	Advantage CT / RQS #:	RQS 17A 20220428000000001256	
CONTRACT	Proposed Start Date:	12/8/20	Proposed End Date:	8/31/22
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		J.P.Carrara & Sons, No. Claredon, Vt 05759		
Brief Description of Goods/Services/Grant:		Camber Management & Storage of NEXT bridge beams		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
We terminated a contract for convenience due to differing site conditions. The contractor had already ordered the NEXT beams for the bridge. As part of the settlement, we agreed to take possession of the fabricated materials from the vendor being used. These beams needed camber monitoring and storage until we re-bid the project.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The NEXT beams were already ordered and fabricated at the time of the identification of the differing site condition. This vendor has been used in the past on MaineDOT projects and it seems reasonable to use the materials already being fabricated.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This vendor was used by the lowest responsive bidder on a previous advertised project. This was competitively bid for a bridge replacement.

4. Describe the plan for future competition for the goods or services.

Typically, this would be part of an advertised construction contract. This is a one off situation that developed due to a differing site condition.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	William A. Pulver, C.O.O.	Date:	4-22-2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
Printed Name:	<small>2D5B6E39F57E44A...</small> William J.E. Allen	Date:	4/29/2022