

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Maine Public Utilities Commission		
Department Contract Administrator or Grant Coordinator:	Harry Lanphear		
(If applicable) Department Reference #:	N/A		
Amount: (Contract/Amendment/Grant)	\$ 175,000	Advantage CT / RQS #:	CT 65A 20220421*2578
CONTRACT	Proposed Start Date:	05/01/2022	Proposed End Date: 04/30/2023
AMENDMENT	Original Start Date:		
	Previous End Date:		
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Brann & Isaacson, Lewiston, ME 04243		
Brief Description of Goods/Services/Grant:	Legal services related to procurement and contract for the new emergency services system		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
The work is required to assist the Commission's Emergency Services Communication Bureau to procure and contract for a new emergency services (911) system.

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The vendor has assisted the Commission with identical work in the past and the vendor was approved by the Attorney General in writing on April 15, 2022. See Attachment 1 to the contract.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The rates and resulting cost was negotiated between the Commission and the vendor and approved by the Attorney General.

**4. Describe the plan for future competition for the goods or services.**

The PUC may issue an RFP if similar work is required in the future.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Harry Lanphear	<b>Date:</b>	April 21, 2022
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Martha Verhille</i>		
	<small>891CE7A1493D45B...</small>		
<b>Printed Name:</b>	Martha Verhille	<b>Date:</b>	4/27/2022