



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.



PART I: OVERVIEW				
Department Office/Division/Program:		DEP/BRWM/Remediation/Federal Facilities		
Department Contract Administrator or Grant Coordinator:		Chris Swain		
(If applicable) Department Reference #:		NA		
Amount: (Contract/Amendment/Grant)		\$ \$598,000	Advantage CT / RQS #:	20210115*2049
CONTRACT	Proposed Start Date:	Click or tap to enter a date.	Proposed End Date:	Click or tap to enter a date.
AMENDMENT	Original Start Date:	8/1/2019	Effective Date:	8/1/2022
	Previous End Date:	7/31/2022	New End Date:	8/1/2024
GRANT	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.
	Project End Date:	Click or tap to enter a date.	Grant End Date:	Click or tap to enter a date.
Vendor/Provider/Grantee Name, City, State:		TechLaw Consultants, Inc		
Brief Description of Goods/Services/Grant:		Contractor oversight, sampling, reporting at RCRA Corrective Action site per Board of Environmental Protection Administrative Order.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	
This amendment will provide for continued oversight of Corrective Actions/Remediation of a RCRA 2020 Facility in Orrington. This oversight is authorized by Administrative Order issued by the State's Board of Environmental Protection, and the cost of the oversight will be reimbursed by Mallinckrodt.	
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	
This vendor was selected as the result of competitive bid in 2019. This is the first amendment to the resulting contract. RFP #201903043.	
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	
Cost was a factor in the selection of this vendor, and any changes in rates would need to be pre-approved by the Department. These costs are ultimately borne by Mallinckrodt on a quarterly basis, there are no DEP funds used.	
4. Describe the plan for future competition for the goods or services.	
Should the oversight be required past the new expiration date (8/1/2024), the work will be competitively bid per Division of Procurement Services policies	

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	David R. Madore for Melanie Loyzim	Date:	Apr 21, 2022
Signature of DAFS Procurement Official:			
Typed Name:	Kathy Paquette	Date:	4/26/2022