



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		MaineDOT Fleet Services		
Department Contract Administrator or Grant Coordinator:		Danielle Brooks		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	30,000.00Est	Advantage CT / RQS #:		
CONTRACT	Proposed Start Date:	April 30, 2022	Proposed End Date:	April 30, 2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Maine Standard Biofuels - Portland, Maine		
Brief Description of Goods/Services/Grant:		Bioheat and biodiesel for MaineDOT facilities, vehicles and equipment		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

MaineDOT conducted a one year pilot study using bioheat and biodiesel in the Department's facilities, vehicles, and equipment. The pilot was conducted in support of the Governor's Executive Order to Strengthen Maine's Economy and Achieve Carbon Neutrality by 2045. MaineDOT will continue its partnership with Maine Standard Biofuels and expand the use of biofuels by adding additional locations along the I-95 Corridor.

In support of the Governor's Executive Order to Strengthen Maine's Economy and Achieve Carbon Neutrality by 2045, MaineDOT seeks to partner with Maine Standard Biofuels who can meet the following criteria:

- Supplier must source their renewable UCO feedstock from the New England market
- Biodiesel must be produced in the State of Maine
- Collection of supplier's vehicles must run on biodiesel (up to B99% blend, depending on the season) for overall reduction of GHG in supply chain
- Feedstock must be sustainably sourced used cooking oil, not virgin or imported oil which would result in higher supply chain GHG emissions
- Product must be traceable, with a transparent batch production process
- Product must be tested quarterly with an Independent lab to ensure they meet ASTM 6751-15c
- Fuel must meet Grade 1B Criteria, ensuring mono glycerides are below .4% to ensure lower cloud point and lower impurities
- Vendor must supply quarterly Carbon Impact offset reporting information

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

At this time, Maine Standard Biofuels is Maine's only full-service used cooking oil collector and biofuel manufacturer. This vendor is also able to meet the criteria listed in Section 1 and provide service statewide.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

A Master Agreement with Maine Standard Biofuels will operate off the rack (fluctuating) price. Prices are comparable & competitive with traditional #2 fuel and diesel while allowing the Department to reduce its carbon emissions.

4. Describe the plan for future competition for the goods or services.

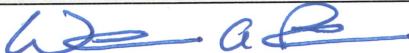
Based on the success of the pilot study, MaineDOT has decided to expand the use of bioheat in other facilities throughout the state. The hope is that sustainable energy is the way of the future, which should foster an increase in competition for biofuel manufacturers and providers.

PART V: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

1. Does this request utilize ARPA/MJRP Funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part VI

PART VI: APPROVALS			
Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	William Pulver, C.O.O.	Date:	4-14-2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> Michelle Fournier		
	<small>066BBD96EE5347F...</small>	Date:	4/19/2022
Printed Name:	Michelle Fournier	Date:	4/19/2022