

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		MaineDOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$8,792.00	Advantage CT / RQS #:	RQS 17D 20210428*0996	
CONTRACT	Proposed Start Date:	12 Mar 2021	Proposed End Date:	2 Apr 2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Cliff's Heavy Truck Painting		
Brief Description of Goods/Services/Grant:		Cab floor repair to 2010 patrol truck T11-568		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency	X	K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Cab floor, crossmembers on right side and rear cab sill were rusted beyond repair and needed to be replaced. Repairs totaling \$8,792.00 were completed on this 2010 patrol truck. The decision to move forward with these repairs was made consistent with MaineDOT Fleet Management's guidance considering the vehicle's age, mileage and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$188,000.00. This unit is not currently on the replacement schedule. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Fleet Augusta facility does not have the technicians trained in this type of repair so the work could not be performed in-house. The decision was made to send this unit to the vendor who has the knowledge and expertise required for the repair.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Cliff's Heavy Truck Painting has done work for the Department in the past with blast and paint contracts and they have also done some body work. The rates quoted for this work are in line and comparable with the rates for other contracted services provided by this vendor.

4. Describe the plan for future competition for the goods or services.

If we could convince more heavy truck and equipment paint facilities to move into more locations in the state it would potentially foster better competition.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	William Pulver, C.O.O., for Commissioner Van Note	Date:	4-28-2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Jaime C. Schorr</i>		
Printed Name:	Jaime C. Schorr	Date:	4/29/2021