

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		MaineDOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 5773.91	Advantage CT / RQS #:	RQS 17D 20210407*0942	
CONTRACT	Proposed Start Date:	11/20/2020	Proposed End Date:	11/30/2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		O'Connor Motors, Augusta, ME		
Brief Description of Goods/Services/Grant:		RepairT01-193 – truck is starting hard and has check engine light on		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Truck 01-193 is having a hard start issue due to the injector to injector cups leaking oil pressure by. The check engine light was a code for the EGR cooler not having the correct flow resulting from a plugged EGR cooler that is needing to be replaced. This is a plow truck that is used to remove snow off the roads and put material down to help keep the roads as safe as possible during winter weather events.

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### PART III: SUPPLEMENTAL INFORMATION

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Fleet Augusta heavy shop's workload would not get this truck in for a week or more. The vendor for this work was able to get it in a couple of days and has Volvo trained technicians along with all the special tools for the repair and replacement of the parts associated with these issues. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer. MainedOT has worked with this vendor before with good results.


#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

O'Connor's is the closest Volvo dealer; Region 2 has had work done there in the past and when compared with the other Volvo dealer their rates were the same. They are able to efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

#### 4. Describe the plan for future competition for the goods or services.

If more Volvo truck dealers and service facilities would move into more locations in the state, it would potentially foster better competition.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	William Pulver, C.O.O. for Bruce A. Van Note	<b>Date:</b>	4-5-2021
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Michelle Fournier</i>		
<b>Printed Name:</b>	<small>066BBD96EE5347F...</small> Michelle Fournier	<b>Date:</b>	4/22/2021