

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	DOC/JJAG			
Department Contract Administrator or Grant Coordinator:	Linda Barry Potter			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 46,168.20	Advantage CT / RQS #:	CT 03A 20210401000000002626	
CONTRACT	Proposed Start Date:	05/03/2021	Proposed End Date:	05/04/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Aroostook Band on Micmacs, Presque Isle Maine			
Brief Description of Goods/Services/Grant:	Salary for a Cultural Engagement Mentor			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
The purpose of this Contract is to allow the Aroostook and of Micmac Boys & Girls Club the financial resources to invest in hiring a qualified Cultural Engagement Mentor to better support Micmac youth. Through the proposed hire the Cultural Engagement Mentor will work developing and implementing community based and culturally based programs.

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PART III: SUPPLEMENTAL INFORMATION

This program will serve Native American Children through the Aroostook Band of Micmacs Boys & Girls Club in Presque Isle Maine.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

It would be inappropriate for anyone but the Tribe or its representative to hire for this position, as it is paramount that the person hired has extensive in-depth knowledge of the Tribes language, customs, history, art, and social construction.

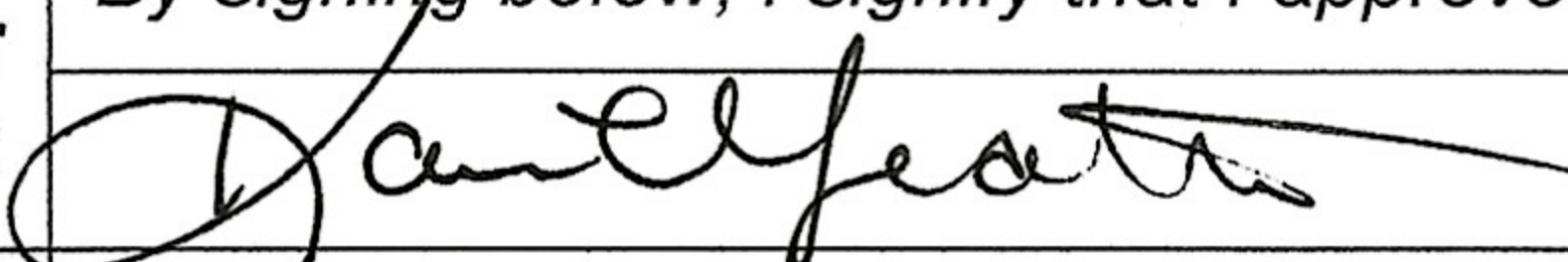
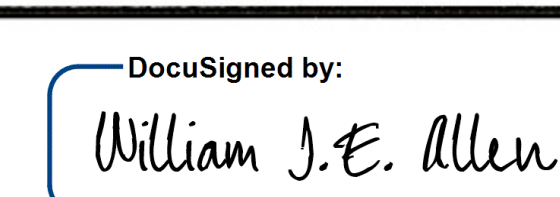
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The funding will be from JJAG funds from the federal OJJDP that have been set aside in FY 2017, 2019, and 2020. This funding will be allocated to the salary and benefits for the as-yet to be hired person.

4. Describe the plan for future competition for the goods or services.

There are no plans for future goods or services on this contract.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	KAREN YEATON	Date:	4/9/2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>2D5B6E39F57E44A...</small>		
Printed Name:	<small>William J.E. Allen</small>	Date:	<small>4/12/2021</small>

NOI 0420210231 04/13/2021 - 04/19/2021