

## State of Maine Procurement Justification Form

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Health and Human Services		
Department Contract Administrator or Grant Coordinator:		Nancy Tan Shawn Belanger Lisa Munster		
(If applicable) Department Reference #:		Multiple See Attachment		
Amount: (Contract/Amendment/Grant)	Multiple See Attachment	Advantage CT / RQS #:	Multiple See Attachment	
CONTRACT	Proposed Start Date:	2/1/2021	Proposed End Date:	12/31/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Multiple See Attachment		
Brief Description of Goods/Services/Grant:		COVID-19 Vaccination Support Services		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input checked="" type="checkbox"/>	L. Other Authorization: COVID-19

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
<p>One of the primary goals in Maine's vaccine plan is equity. To help achieve that goal, the Department recognizes the importance of engaging community-based organizations, who already have the trust of their community members and are best positioned to understand the needs and work collaboratively with the State to ensure that our approach is adapted to those needs. The purpose of these contracts is to fund community-based partners to provide education and outreach to increase vaccine confidence and work with the State and providers to ensure equitable access to vaccination sites through a variety of means, including but not limited to needs assessment, help with registration and coordination of transportation, cultural brokering and interpretation services, and sponsoring pop-up clinics. Services must be delivered in a culturally-tailored way when appropriate.</p>

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The Department, Commissioner's Office has determined that these providers are willing and qualified based on their ability to provide the necessary services to safely isolate and quarantine. The providers have a history of providing such services and have the capacity to meet the requirements of the deliverables. The providers are trusted in their communities to assist the Department in achieving equity in the COVID-19 vaccination program.

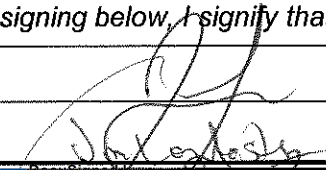
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The costs associated with these services have been reviewed by the Department for fairness and allowability. The funding was, in part, based on proposals from the organizations including information about the number and types of outreach/education activities they will provide, the number and type of community engagement activities they will provide, and the number and type of equitable distribution and administrative activities they will provide. The Department also considered past performance on contracts, geography, and distribution of funds to directly-impacted communities across Maine.

**4. Describe the plan for future competition for the goods or services.**

The Department does not intend to RFP these willing and qualified services.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>		<b>Date:</b>	5-Apr-21
<b>Signature of DAFS Procurement Official:</b>	<i>Kathy Paquette</i>		
<b>Printed Name:</b>	41C2BA36FAF44CD... Kathy Paquette	<b>Date:</b>	4/9/2021

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### State of Maine Procurement Justification Form

Service Group: COVID-19 Vaccination Supports Services  
Start Date: 2/1/2021 End Date: 12/31/2021  
Service Group: Total: \$1,028,643.40

Contract No.	CT NO.	Vendor	VC Number	Agreement Amount
COM-21-5700	20210304000000002372	AK Health and Social Services (AKHSS)	VC0000246707	\$19,125.00
COM-21-5725	20210331000000002612	All Inclusive - WJZP	VC0000244447	\$13,860.00
COM-21-5701	20210304000000002373	Aroostook County Action Program	VC1000005850	\$36,000.00
COM-21-5702	20210304000000002374	Azerbaijan Society of Maine	VC0000244438	\$39,170.00
COM-21-5703	20210401000000002623	Catholic Charities of Maine (CCM)	VC1000013796	\$52,006.66
COM-21-5719	20210304000000002393	Gateway Community Service Maine	VC0000243731	\$63,944.65
COM-21-5704	20210304000000002375	Golden Opportunity	VC0000247060	\$20,048.34
COM-21-5705	20210304000000002376	HAND IN HAND / MANO EN MANO	VC0000121179	\$111,780.00
COM-21-5706	20210304000000002377	Kennebec Valley Community Action Program (KVCAP)	VC1000049785	\$14,500.00
COM-21-5720	20210319000000002499	Lewiston Auburn Youth Network (LAYN)	VC0000247337	\$11,250.00
COM-21-5707	20210304000000002378	Maine Immigrant & Refugee Services (MEIRS)	VC0000244649	\$60,310.00
COM-21-5708	20210304000000002379	Maine Immigrant Rights Coalition (MIRC)	VC0000243950	\$156,222.86
COM-21-5709	20210304000000002380	MANA	VC0000244446	\$ 51,159.00
COM-21-5710	20210304000000002381	ME CAP	VC1000057737	\$62,640.00
COM-21-5711	20210304000000002383	Multicultural Community and Family Support Services	VC0000244121	\$16,500.00
COM-21-5712	20210304000000002384	New England Arab American Organization (NEAAO)	VC0000240513	\$ 9,000.00
COM-21-5713	20210304000000002385	New Mainers Public Health Initiative (NMPHI)	VC0000210293	\$ 67,310.00
COM-21-5721	20210319000000002505	Nomadic and Pastoralist Development	VC0000247300	\$5,647.20
COM-21-5714	20210304000000002387	Penquis CAP	VC1000072290	\$ 19,230.35
COM-21-5715	20210304000000002388	Prosperity ME	VC0000216687	\$18,000.00
COM-21-5722	20210319000000002507	Sustainable Livelihoods Relief Organization	VC0000247298	\$19,695.00
COM-21-5716	20210304000000002389	United Somali Women of Maine	VC1000093431	\$ 62,071.92
COM-21-5717	20210304000000002391	Wabanaki Public Health	VC1000094977	\$52,821.00
COM-21-5718	20210304000000002392	Waldo Community Action Program	VC1000095016	\$ 8,101.42
COM-21-5724	20210310000000002424	YORK CTY COMM ACTION CORP	VC1000097566	\$38,250.00