

## State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions (RQS) submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		MDOE/Adult Education	
Department Contract Administrator or Grant Coordinator:		Megan Dichter	
(If applicable) Department Reference #:			
Document Amount:	\$ 29,800	Advantage CT / RQS #:	RQS 20200320*1074
<b>AMENDMENT</b>	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
<b>ALL OTHER</b>	Proposed Start Date:	03/23/2020	Proposed End Date: 03/23/2022
Vendor/Provider/Grantee Name, City, State:		TestOut, 50 South Main St. Pleasant Grove, UT 84062	
Brief Description of Goods/Services/Grant:		200 TestOut PC Pro licenses	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification that applies to this request. (Select only one justification.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>x</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

**Under WIOA adult education programs are mandated to work with core partners to serve those with significant barriers in their pursuit of college and career pathways that led to jobs in high demand sectors and place them in jobs within those sectors that earn a self-sustaining, livable wage.**

**Adult education programs are working with our workforce development partners to assess and train TechHire participants through CompTIA A+ Academies. Successful completers of the CompTIA A+**

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### PART III: SUPPLEMENTAL INFORMATION

Academies earn the CompTIA A+ credential and industry recognized credential that prepares holders for entry level positions in IT. TestOut is a proven tool to assist those in CompTIA A+ training to pass the exam. In conjunction with face to face instruction TestOut provides the lab simulation environment necessary to gain the skills required to pass the exam.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

TestOut is recommended by CompTIA as a solution for working with students who don't have access to a hands on lab.



**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Each of the 200 licenses cost \$149.00 this is a negotiated discount price based on the high number of licenses we are purchasing. The normal cost per license is over \$300.

**4. Describe the plan for future competition for the goods or services.**

As we hopefully expand the delivery of CompTIA A+ throughout the state we hope to leverage expansion for a better rate.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Daniel A. Chuhta	<b>Date:</b>	4/23/2020
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	AEEED9C7B3A8044E... Justin Franzose	<b>Date:</b>	4/29/2020