

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OBH/Katherine Coutu/Stephanie Kadnar		
Department Contract Administrator or Grant Coordinator:	Nancy Tan/Ryan Roberts		
(If applicable) Department Reference #:	OSA-20-905		
Estimated Contract or Grant Amount:	\$80,028.00	Advantage CT / RQS #:	CT-10A-20200317*2535
AMENDMENT	Original Start Date:	4/1/2020	New Start Date:
	Original End Date:	6/30/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:	Pointe North Institute		
Brief Description of Goods/Services/Grant:	Media Distribution		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.
<p>The purpose of this Agreement is to widen awareness and discussions around Substance Use Disorder, provide open communication between the community and service providers, and assist communities in developing coordination strategies in response to the Opioid epidemic within the State of Maine.</p> <p>The Provider will provide twenty (20) community screenings of Recovery Boys and Herion(e) within the State of Maine to the general public free of charge. This shall include a panel discussion after the end of each screening series.</p>

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Provider has a unique relationship with the creators of the film and has arranged for the filmmaker and special guest speakers to attend several of the screenings. The Provider also specializes in documentary festivals and forums and is one of the top rated in the world. The Provider will conduct community forums at the conclusion of each screening.

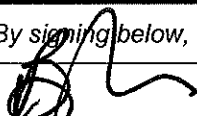
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Provider submitted an itemized budget which was compared to other similar services and has been deemed as fair and reasonable in negotiations by the Department.

4. Describe the plan for future competition for the goods or services.

This is a limited service which will end when all twenty screenings are completed. The Department does not intend to RFP this service at this time.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	<i>Ben Munn</i>	Date:	<i>4/9/20</i>
Signature of DAFS Procurement Official:	<i>Kathy Paquette</i>		
Printed Name:	Kathy Paquette	Date:	4/29/2020