

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Transportation/Project Development	
Department Contract Administrator or Grant Coordinator:		Jennifer Chisum CS-Kim Lawrence	
(If applicable) Department Reference #:		CSN 40264	
Amount: (Contract/Amendment/Grant)	\$ 75,000	Advantage CT / RQS #:	20190411000000002904
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	4/9/2019	Effective Date:
	Previous End Date:	4/30/2020	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		XRiver Technologies LLC, Herndon, VA	
Brief Description of Goods/Services/Grant:		PROJEX software maintenance and support	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
x	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

This is the first extension of a contract, as provided for in the contract.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The selected software developed the original software, then rewrote the modernized software completing that task in Summer 2018. The Department has this contract for hourly support and maintenance to bridge the gap until in-house resources are available and trained to take over this support and maintenance. These in-house resources were not yet sufficiently available and trained this year due to the priority of the Workday payroll project.



3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The blended rate of \$165/hr. is for program manager and senior developer roles. Among similarly supported systems at MaineDOT, it is the lowest rate - our average senior developer rate among similarly supported systems is currently \$189.75. XRiver Tech charges the same rates to other government customers and provided documentation to that effect in 2019 when the contract was originally established.

4. Describe the plan for future competition for the goods or services.

This contract facilitates our transition to in-house support.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Commissioner Bruce A. Van Note	Date:	4/1/2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	4/27/2020