

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		Dorothea Dix Psychiatric Center	
Department Contract Administrator or Grant Coordinator:		Matt Galletta/Deb Weston	
(If applicable) Department Reference #:		DDPC-20-124 C	
Amount: (Amendment)	Current: \$577,388.00 Amendment: \$197,330.93 Revised: \$774,718.93	Advantage CT / RQS #:	CT 20190531*3633
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	08/05/2019	Effective Date:
	Previous End Date:	04/30/2020	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		LocumTenens.com Atlanta, GA 30009	
Brief Description of Goods/Services/Grant:		Clinical Director	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The hospital has not been successful in filling the State Clinical Director position. The Centers for Medicare and Medicaid Services (CMS) mandates that the hospital has a Clinical Director. This amendment will provide the funding necessary to continue the contracted Clinical Director through July 31, 2020. This contractual Clinical Director will be utilized until such time as a permanent replacement can be hired.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Locumtenens specializes in services specific to the need of the hospital. Their knowledge and candidate recruitment ability results in expedient hiring for temporary employees.

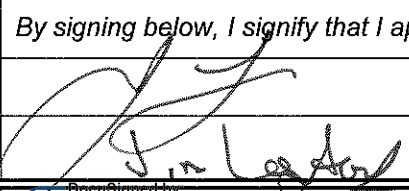
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated rate continues unchanged.

4. Describe the plan for future competition for the goods or services.

The Department intends to issue an RFP, T2019080, for Recruitment and Payroll Services with a start date of 10/01/2020. All existing resources will remain on this existing agreement while all new resources will be obtained through the Department's master agreement for Recruitment and Payroll Services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	16 - Apr - 20
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>4TC2BA36FAF44CD...</small> Kathy Paquette	Date:	4/23/2020