

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Agriculture, Conservation and Forestry		
Department Contract Administrator or Grant Coordinator:	Heidi Johnson		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 7500.00	Advantage CT / RQS #:	20200226*2379
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date: 6/30/2023
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	USDA APHIS, 79 Leighton Rd., Suite 12, Augusta, ME 04330		
Brief Description of Goods/Services/Grant:	Beaver removal from Eastern Region Public Lands units.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
<p>Beavers cause expensive repairs when they dam culverts and other water control devices along Eastern Region Public Lands' roads. They must be removed and relocated to allow beaver control devices to be installed. If left unaddressed, the repairs often run into the thousands of dollars when roads are washed out.</p>

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This contract is with a Federal Agency.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Cost was determined by the contractor based on rates they charge other clients.

4. Describe the plan for future competition for the goods or services.

Beavers are protected under Maine laws. Any interference to their activities must be approved by the Dept. of Inland Fisheries and Wildlife and be carried out by approved agencies. The USDA is the approved agency in this area.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	<i>Randy Chack</i>	Date:	<i>4/17/20</i>
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	4/21/2020